

PORT TOWNSEND SCHOOL DISTRICT NO. 50
6:00 p.m. Public Hearing on Transportation Vehicle Fund Budget Revision
6:30 p.m. Regular Board Meeting
September 22, 2014
"Discover the Power of Learning"

Mission:

In partnership with home and community, Port Townsend School District provides a learning environment where each student develops the knowledge and skills to become a creative, successful and engaged citizen.

01. Location/Time

01.01 Gael Stuart Building, Room S-11, 1610 Blaine St., 6:00 p.m.

02. Call to Order

02.01 Roll Call
02.02 Pledge of Allegiance

03. Agenda

03.01 Agenda Approval

04. Public Comments

05. Correspondence – None

06. Public Hearing: Budget Revision to Transportation Vehicle Fund

07. Approval of Minutes

07.01 Minutes of the August 11, 2014 Board Retreat
07.02 Minutes of the August 25, 2014 Regular Meeting
07.03 Minutes of the September 8, 2014 Work/Study Meeting

08. Consent Agenda

08.01 Consent Agenda Approval

08.02 Approval of Personnel Action

08.020 Recommend Lysa Falge as Assistant Athletic Director, Port Townsend School District, 2014-15 school year

08.021 Recommend Rita Polk as 4.0 hrs./day Bus Driver and 2.75 hrs./day Food Service Assistant, 2014-15 school year

08.022 Recommend James Scherer as 2.25 hrs./day Permanent Substitute Bus Driver, 2014-15 school year

08.023 Recommend David Dickson as 4.0 hrs./day Bus Driver, 2014-15 school year

08.024 Recommend Alice Fraser for 6.5 hr./day Para-educator position at Blue Heron School, effective the 2014-15 school year

08.025 Recommend Joy Wentzel for additional .5 FTE Kindergarten teacher position at Grant Street Elementary effective the 2014-15 school year

08.026 Accept resignation of Harvey Olson, Bus Driver, effective the end of the 2013-14 school year

08.027 Accept resignation of Ted Dunham, Bus Driver, effective the end of the 2013-14 school year

08.028 Accept resignation of Karlana Black, High School Attendance Secretary, effective January 6, 2015

08.03 Approval of Financial Reports

- 08.030 Accounts Payable as of September 22, 2014
- 08.031 Payroll – August, 2014
- 08.04 Donations
 - 08.040 Accept donation from AAUW (American Association of University Women) of \$2,550 for Alek’s internet math subscriptions at Grant Street Elementary

09. Board Correspondence - None

10. Reports

- 10.01 ReCyclery Update – Kees Kolff
- 10.02 High School Assessment Report – Principal Ehrhardt
 - 10.020 PTHS Assessment Data
 - 10.021 PTHS School Improvement Plan
 - 10.022 PTHS Professional Development Calendar
- 10.03 Superintendent
 - 10.030 Calendar of Events
- 10.04 Business Manager
 - 10.040 Financial Summary
 - 10.041 August Budget Status

11. Action Items

- 11.01 Approval of Basic Education Compliance for 2014-15
- 11.02 Approval of Resolution 14-14 Budget Revision for Transportation Vehicle Fund
- 11.03 Appoint Facilities and Long-Range Planning Steering Committee

12. Unfinished Business

13. New Business

14. Policy Review

- 14.01 Policy 2161 – Special Education and Related Services for Eligible Students – Postponed

15. Board Member Announcements/Suggestions for Future Meetings

16. Next Meeting

- 16.01 October 13, 2014, Work/Study Meeting, 1610 Blaine St., Room S-11, 6:00 p.m.

17. Executive Session – (if necessary)

18. Adjournment

Board Chair Holley Carlson called the meeting to order at 5:00 p.m. Present: Anne Burkart, Pam Daly, Jennifer James-Wilson, Holley Carlson, and Nathanael O'Hara.

Agenda Approval

Anne Burkart moved to approve the agenda. Nathanael O'Hara seconded and the motion carried 5-0.

Dinner

Ms. Carlson called a recess at 5:10 p.m. for dinner. The meeting was reconvened at 5:25 p.m.

Reconnecting the Team

A Ted Talk regarding teaching beliefs and interaction with students in the classroom was viewed. Discussion followed.

Informal reports of board interaction with parents was discussed.

Staffing Update

Superintendent Engle reported on several new hires and vacancies, including a math teacher position at Blue Heron that is still open.

Ms. Burkart said she will be moving to California this fall, and will be resigning as Director for District Five. Discussion followed.

Facilities Updates

Dr. Engle reported on facilities projects that have been completed this summer, such as new carpet in much of the high school, resurfacing of the gym floor with a new logo, painting, and grounds upkeep. Through a grant, the District has also received another 30 mountain bikes and one storage trailer for use in a bike safety and handling class at Blue Heron.

Policy and Governance Topics

Policy review was discussed. The Policy Review Committee's work on updating the library and related policies was praised. Pam Daly agreed to act at the Board's protocol member, to work with policy updates and other required actions by the board, to ensure legal compliance.

Strategic Planning and Review

Superintendent Engle explained the consequences of Washington State losing its waiver to comply with the No Child Left Behind Act. Because the State legislature did not apply for this waiver again, every school in the state must have 100% of its students meet standard on the state assessment tests. Because none of the schools in Port Townsend District met that requirement, letters to all parents/ guardians must be sent explaining the school did not meet that requirement, steps the school is taking to improve the success rate, and options for families. These letters must be approved by OSPI (Office of the Superintendent of Public Instruction) before mailing. A district letter from Superintendent Engle will be included. The District must also have an improvement plan due to schools not meeting standard.

WSSDA(Washington State School Directors' Association) News

A new state requirement that took effect on July 1, 2014 requires all school board members to complete training regarding the Open Public Meeting Act before the end of 2014. There will be a chance to

complete this training at the annual WSSDA conference held in November, or it can be completed online at the State Attorney General's website. Superintendent Engle said there is a mobile app for the November conference which helps attendees set personal agendas, network with other attendees, complete class evaluations, etc.

Dr. Engle also said that online ethics training is available from WSSDA, and could possibly be done at a future retreat.

In discussion about board relations with stakeholders, Ms. James-Wilson asked to about the board's relationship with District union membership. Dr. Engle said he meets with PTEA (Port Townsend Education Association) leadership regularly. He mentioned that board members' attendance at district events helps foster good relationships with union members and other staff. Discussion followed.

Annual Report

The Board discussed components of an annual report including information about how the District spends their budgeted money, and a short explanation of plans for the 2014-15 school year, and making sure good news is reported on the District website. The possibility about joining with neighboring districts to put out a quarterly report was discussed.

Future Retreat Topics/Ideas

It was suggested Monday nights work well for retreats. Ms. Daly asked if it would be appropriate for board members to attend some of the teacher trainings. Dr. Engle said to check with principals first. Superintendent Engle invited board members to the back-to-school events on August 28th, beginning with a movie viewing of the movie As it is in Heaven at the Rose Theater at 8:30, then lunch prepared by Arran Stark at 11:30 at Blue Heron. After lunch, teachers will attend a basic introduction to the next generation science standards.

Ms. James-Wilson suggested reviewing board mission and vision statements and goals at the next retreat.

The Board and Dr. Engle moved to the high school at 8:13 p.m. to view some of the facility upgrades done over the summer.

Adjournment

The meeting was adjourned by consensus at 8:45 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: Holley Carlson, Board Chair

Board Chair Holley Carlson called the meeting to order at 6:01 p.m. Present: Holley Carlson, Pam Daly, Nathanael O'Hara, and Jennifer James-Wilson. Excused: Anne Burkart. Also present were Superintendent Engle, staff, and community members.

Nathanael O'Hara led the Pledge of Allegiance.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Pam Daly seconded and the motion carried 4-0.

Public Comments: None

Approval of Minutes

The following minutes were brought for approval:

- July 28, 2014, Regular Board Meeting. It was noted that Ann Healy-Raymond was not part of the Wellness Committee, so her name should be removed from the first sentence under Policy 6700. Also, the third sentence in that section should read: "... the High School Principal may need to review waivers and extensions to P/E and develop procedures for the Physical Activity and Disciplinary Action paragraph." The fourth sentence in the section should read: "Ms. Daly said she appreciated the committee discussing obstacles to complying with the required number of hours of physical activity per state regulations." Ms. Daly moved to approve the minutes as corrected. Mr. O'Hara seconded and the motion carried 4-0.

Approval of Consent Agenda

Ms. James-Wilson moved to approve the consent agenda. Ms. Daly seconded and the motion carried 4-0. Included on the consent agenda were: 1) Approval of Accounts Payable as of July 28, 2014; 2) Payroll for June, 2014; 3)

Hires:

Maria Briones as 1.0 FTE Reading Specialist position at Blue Heron School, contingent upon appropriate certification, for the 2014-15 school year

Kelley Watson for the additional .2 FTE Experiential Education Coordinator at Port Townsend High School, effective the 2014-15 school year

Jean Scarboro for the .6 FTE Counselor at Grant Street School, effective the 2014-15 school year

Resignations/Retirements

Accept resignation of Nicole Watkins, Counselor, effective the end of the 2013-14 school year

Accept resignation of Wayne Shaffer, Paraeducator, effective the end of the 2013-14 school year

Accept resignation of Kimberly Johnston, Bus Driver, effective the end of the 2013-14 school year

Leaves:

Approve medical leave for Susan Doyle, 1.0 FTE Art Teacher at Blue Heron School, for the first semester and possibly second semester of the 2014-15 school year

Donations:

Accept anonymous donation of \$1,000 to the High School Football Club.

Accept donation of \$1,000 from Elena Spear to Blue Heron
Football

Correspondence: The Board reviewed a letter from Todd Wexman regarding a future bond.

Reports

Superintendent: Superintendent Engle reported on the following:

- Reception for new teachers on August 27, 2014 at the School of Woodworking at Fort Worden.
- Back-to-school activities on August 28, 2014, including a screening of the movie As it is in Heaven beginning at 8:30 a.m. at the Rose Theater for certificated staff, then lunch prepared by Arran Stark at 11:30 a.m. at Blue Heron School for all staff and some community members. Certificated staff will attend a presentation regarding Next Generation of Science Standards at 2:30 p.m. Board members are invited to all events.
- Work at the high school to complete the mascot change, including removal and storage of the granite sign in front of the high school, resurfacing the gym floor, new bleachers, scoreboards and pads in the gym.
- Formation of a group to assess support for wind power in the community, including students as part of the group.
- Increase in efficiency in transportation.
- Assistance with costs of Blue Heron sports.
- Peace4Kids training on September 10 and 11 at Blue Heron School.

Business Manager

Business Manager Sara Bonneville presented a July, 2014 budget status report, and a financial summary for all funds, with a year-to-year comparison. She also reported that a budget extension will be necessary in the next month because of an unexpected delay in delivery of a new bus, which will not be until after the new fiscal year.

Action Items

Approval of Policy 2021 – Library Media Centers

Ms. Daly moved to approve Policy 2021. Mr. O'Hara seconded and the motion carried 4-0.

Approval of Policy 2023 – Library Media Centers – Weeding

Mr. O'Hara moved to approve Policy 2023. Ms. Daly seconded and the motion carried 4-0.

Approval of Policy 3521 – Library Media Replacement Fees

It was noted there should be a period after the last sentence. The legal references also are not available at this time. Ms. Daly moved to approve Policy 3521 as amended, conditional upon obtain the correct legal references. Ms. James-Wilson seconded and the motion carried 4-0.

Approval of Policy 6114 – Gifts

Ms. Daly moved to approve Policy 6114. Mr. O'Hara seconded and the motion carried 4-0.

Approval of Policy 6882 – Disposal of Surplus or Obsolete Library Media Materials

Mr. O'Hara moved to approve Policy 6882. Ms. Daly seconded and the motion carried 4-0.

Approval of Policy 6700 – Wellness

Ms. Daly moved to approve Policy 6700. Mr. O’Hara seconded and the motion carried 4-0. Ms. James-Wilson said there is still work to be done on the nutrition portion of this policy, including concessions offered and sold. Superintendent Engle said a new position of Kitchen Director is being opened. This person would help with planning what food is provided in the cafeterias, and other duties.

Unfinished Business

Required Open Public Meeting Act training for board members was mentioned. This training can be done at the annual WSSDA (Washington State School Directors’ Association) conference in November, or online.

New Business

- Ms. James-Wilson requested investigation into forming an at-large director district be considered.
- Ms. James-Wilson asked if there is currently a no-idling procedure for buses as they wait for students.
- Anne Burkart’s resignation from the board was discussed. It was decided to advertise the vacancy in the local paper on September 10 and 17, 2014. Applications will be accepted until September 30, 2014. At the October 13, 2014 board meeting, a special meeting will begin at 5 p.m. to conduct interviews for the vacancy. At 6:00 p.m. the work/study meeting will begin, and a new board member will be selected.

Policy Review

Policy 5201 – Drug-free Workplace.

These changes were precipitated by the legalization of marijuana in Washington State.

Policy 4130 Title I Parental Involvement – Annual Review

Jason Lynch, the new Title I Director, explained an annual review of this policy is required for all districts that receive federal Title I allocations.

Board Member Announcements/Suggestions for Future Meetings

- The WSSDA regional meeting this year is in Forks on October 11, 2014.
- AYP (Adequate Yearly Progress) letters were discussed.
- Ms. Carlson said she attended ASB (Associated Student Body) meetings last spring. She is willing to be the board representative to these meetings, and will speak with Principal Ehrhardt to coordinate.
- It was noted the Next Meeting on the agenda should read “Work/Study” instead of “Regular” meeting.

Adjournment: The meeting was adjourned by consensus at 8:00 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Holley Carlson, Board Chair

Board Chair Holley Carlson called the meeting to order at 6:00 p.m. Present: Holley Carlson, Pam Daly, Nathanael O'Hara, Jennifer James-Wilson, and Anne Burkart. Also present were Superintendent Engle, staff, and community members.

Pam Daly led the Pledge of Allegiance.

Agenda Approval

Ms. Daly moved to approve the agenda. Anne Burkart seconded and the motion carried 5-0.

Shining Star Awards

Superintendent Engle presented Shining Star Awards to Ari Stepp for her help with back-to-school activities and art work in the weight room at the high school, and to Ann Welch for her help with the new website.

Correspondence: None

Public Comments: None

Action Items

Accept Resignation of Board Member Anne Burkart, District 5, Effective October 31, 2014

Ms. Burkart recused herself from voting. Board members and Superintendent Engle thanked Ms. Burkart for her years of service and dedication. Jennifer James-Wilson moved to accept the resignation of Anne Burkart as Director of District 5 of the Port Townsend School District. Ms. Daly seconded and the motion carried 4-0.

Approve Policy 5201 – Drug-Free Workplace

Because marijuana has been legalized in Washington, changes to this policy were recommended by WSSDA (Washington State School Directors' Association) to remove references to marijuana as an illegal drug. Ms. Burkart moved to approve Policy 5201. Ms. James-Wilson seconded and the motion carried 5-0.

Approval of Policy 3427 – Restraint and Isolation

This policy was recommended by WSSDA in the spring of 2014, and was presented for review to the board at that time. The policy applies only to those students served in Special Education or may have a 504 plan in place, and gives guidelines for restraint and isolation of those students. Dr. Engle explained that these guidelines for the rest of the student population are covered in Students' Rights and Responsibilities handbooks and policy. Ms. James-Wilson moved to approve Policy 3427. Ms. Daly seconded and the motion carried 5-0.

Policy Review

Policy 2161 – Special Education and Related Services for Eligible Students – First Review

Patrick Kane, Director of Learning Support Services, explained that WSSDA has made some recommendations moving most of the procedural language presently in Policy 2161 in to Procedure 2161. Language for new High School graduation requirements was inserted, but these regulations will

have no monetary effect to the program. Discussion followed. This policy will be on the September 22, 2014 board meeting for second review.

Unfinished Business

Superintendent Engle reported the following enrollment numbers for September, 2014:

- Grant Street Elementary: 287.53 FTE (Full-Time Equivalency) Projected: 289.00 FTE
- Blue Heron School: 438.78 FTE Projected: 434.00
- Port Townsend High School: 416.16 FTE Projected: 398.00

Dr. Engle said certain grades, such as 4th Grade, have significantly higher numbers with overloads, which makes staffing difficult. The math teacher position at Blue Heron has not been filled. Advanced Placement classes at the high school were discussed.

New Business

Ms. Burkart congratulated the board on being chosen to make a presentation at the WSSDA annual conference in November. Dr. Engle said this will be a one hour session on Friday, November 18, 2014.

Board Member Announcements/Suggestions for Future Meetings

Ms. James-Wilson announced that several students' work from Blue Heron and the High School has been selected for the 2014 Writers in the Schools (WITS) anthology. Nine of these students will be reading on September 23, 2014 at Benaroy Hall in Seattle.

District committee work for the 2014-15 school year was discussed. Meeting dates and times will be provided soon.

Next Meeting

September 22, 2014, Budget Hearing for Budget Revision to the Transportation Vehicle Fund, 6:00 p.m., Regular Meeting, 7:00 p.m., 1610 Blaine St., Room S-11.

Adjournment

The meeting was adjourned by consensus at 8:00 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Holley Carlson, Board Chair



GRANT STREET ELEMENTARY
PORT TOWNSEND SCHOOL DISTRICT NO. 50

1637 Grant Street, Port Townsend, WA 98368 360. 379.4535 Mary S. Sepler, Principal

September 10, 2014

Dear Dr. Engle,

It is with pleasure I recommend Joy Wentzel for the position of .5 Kindergarten teacher at Grant Street Elementary School. As an internal applicant, Joy is highly qualified to assume this role. Joy has been our half-day Kindergarten teacher at Grant Street and has worked fully with the Kindergarten team to integrate the Common Core Standards with instructional practices. Her B.S. in Nutritional Biochemistry and experience teaching science to elementary students has made her an invaluable science support to this grade level and to our school.

In closing, increasing Joy's time with our students means increasing the quality of instruction in our school.

Sincerely,

Mary Sepler
Principal, Grant Street



1500 Van Ness, Port Townsend, WA 98368
Phone: 360.379.4520 Fax: 360.379.4505

Carrie Ehrhardt, Principal Scott Wilson, Assistant Principal,
Athletic Director

To:

Port Townsend District 50
1500 Van Ness
Port Townsend, WA 98368

From:

Scott Wilson
Athletic Director
Port Townsend School District 50
1500 Van Ness
Port Townsend, WA 98368

RE: Lysa Falge, Assistant Athletic Director, 2014

Date: August 20, 2014

Dr. Engle and Members of the School Board,

With absolute confidence and pleasure, I fully recommend Lysa Falge for the position of Assistant Athletic Director for the Port Townsend School District for the 2014-15 academic year.

Lysa has also served—and will continue to serve—as our Athletic Trainer for the high school sport program. Coupled with her experience working with the Crescent Schools, home-schooling and work as a summer camp director, Lysa is a great fit for the position.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Scott R. Wilson', with a long horizontal flourish extending to the right.

Scott R. Wilson



**Redhawk
Athletics**

PORT TOWNSEND SCHOOL DISTRICT

"Discover the Power of Learning"

Superintendent

Dr. David Engle

360 / 379-4501
FAX: 360 / 385-3617
www.ptschools.org

1610 Blaine Street
Port Townsend, Washington 98368

Board of Directors

Anne Burkart
Holley Carlson
Jennifer James-Wilson
Pam Daly
Nathanael O'Hara

To: 2014/2015 Board Members
From: Tracie Twitchell Transportation Director
Date: August22, 2014
RE: Resignations

The following driver have resigned from Port Townsend School District.

1. Harvey Olson
2. Ted Dunham

Resignation from the Port Townsend School District are effective 8/21/2014.

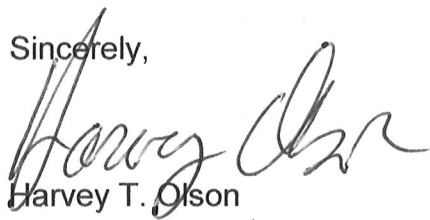


08/26/2014

Port Townsend School District
Superintendent

On August 21, 2014 I accepted a School Bus Driver Position with the Chimacum School District. My resignation from the Port Townsend School Bus Driver is effective on that date.

Sincerely,

A handwritten signature in cursive script that reads "Harvey Olson".

Harvey T. Olson

8/26/14

PORT TOWNSEND SCHOOL DISTRICT

"Discover the Power of Learning"

Superintendent
Dr. David Engle

360 / 379-4501
FAX: 360 / 385-3617
www.ptschools.org

1610 Blaine Street
Port Townsend, Washington 98368

Board of Directors
Anne Burkart
Holley Carlson
Jennifer James-Wilson
Pam Daly
Nathanael O'Hara

To: 2014/2015 Board Members
From: Tracie Twitchell Transportation Director
Date: August22, 2014
RE: Recommendations for Hire

I recommend the following school bus drivers for hire effective September 2, 2014

1. David Dickson (Route 204)
2. Rita Polk (Route 200)
3. James S. Scherer (Permanent Substitute Position)



An Equal Opportunity/Affirmative Action Employer

PORT TOWNSEND SCHOOL DISTRICT

"Discover the Power of Learning"

Superintendent

David Engle

360 / 379-4501
FAX: 360 / 385-3617
www.ptschools.org

1610 Blaine St
Port Townsend, Washington 98368

Board of Directors

Anne Burkart
Holley Carlson
Pam Daly
Nathanael O'Hara
Jennifer James Wilson

September 3, 2014

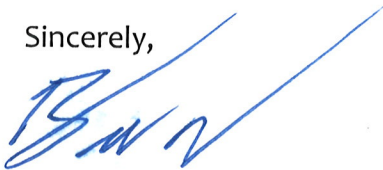
Laurie McGinnis
HR Director
1610 Blaine Street
Port Townsend WA 98368

Dear Ms. McGinnis,

Rita Polk was a substitute for Support Services last year and did a great job in all that she was asked to do.

I would strongly recommend her for the Food Service Assistant position at Grant Street Elementary.

Sincerely,



Brad Taylor
Support Services



8/22/14

To The Port Townsend School Board

To Whom It May Concern:

I am retiring from my position as High School Attendance Secretary,
effective 1/6/15.

Thank You,


Karlana Black

To: Laurie McGinnis

From: Patrick Kane *Kane*

Re: New Hire

Date: 9-2-14

Alice Frazier is to be hired as a Sped EA at BHMS effective 9-2-14. Her hours will be 6.5 at Blue Heron MS.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$3,322.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 9874 through 9876, totaling \$3,322.90

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
9874	ASB IMPREST FUND	08/29/2014	1,388.96
9875	KING COUNTY DIRECTORS	08/29/2014	579.94
9876	SPORT WIDE	08/29/2014	1,354.00
3	Computer	Check(s) For a Total of	3,322.90

2014/15

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$7,030.23. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 9877 through 9883, totaling \$7,030.23

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
9877	ANACORTES HIGH SCHOOL	09/15/2014	200.00
9878	EASTBAY TEAM SERVICES	09/15/2014	228.90
9879	GTM SPORTSWEAR	09/15/2014	158.05
9880	HUDL	09/15/2014	999.00
9881	JEFF COUNTY PUBLIC HEALTH	09/15/2014	280.00
9882	NASC	09/15/2014	95.00
9883	ROGERS ATHLETIC CO	09/15/2014	5,069.28
7	Computer	Check(s) For a Total of	7,030.23

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$2,271.94. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 9884 through 9892, totaling \$2,271.94

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
9884	Cavette, Kathleen A	09/14/2014	37.03
9885	EASTBAY TEAM SERVICES	09/14/2014	931.61
9886	GOOD MAN SANITATION	09/14/2014	153.30
9887	GOOD SPORTS	09/14/2014	62.13
9888	JORDINIS	09/14/2014	157.00
9889	Khile, Amy Jo	09/14/2014	700.00
9890	PIZZA FACTORY	09/14/2014	110.47
9891	PRINTERY INC	09/14/2014	101.10
9892	Russell, Julie Ann	09/14/2014	19.30

9	Computer	Check(s) For a Total of	2,271.94
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The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 28, 2014, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$485.65. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Voids/Cancellations, totaling \$485.65

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
57007	MUSIC CENTERS INC	07/16/2014	485.65
1	Void	Check(s) For a Total of	485.65

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$113,419.09. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3199 through 3202, totaling \$113,419.09

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3199	Hanson Electric	08/29/2014	19,734.61
3200	JIVE COMMUNICATIONS, INC.	08/29/2014	883.91
3201	KING COUNTY DIRECTORS	08/29/2014	80,265.57
3202	PART WORKS INC	08/29/2014	12,535.00
4	Computer	Check(s) For a Total of	113,419.09

2013/14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$88,639.20. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3203 through 3204, totaling \$88,639.20

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3203	GARLAND/DBS	09/14/2014	64,116.00
3204	GIFFORD INDUSTRIES	09/14/2014	24,523.20
2	Computer	Check(s) For a Total of	88,639.20

2013/14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$45,187.23. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 57704 through 57745, totaling \$45,187.23

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
57704	A+ EQUIPMENT RENTALS	09/14/2014	89.75
57705	AMSAN OLYMPIC SUPPLY	09/14/2014	4,466.50
57706	Bartl, Michele	09/14/2014	137.77
57707	BAY CITY SUPPLY	09/14/2014	1,535.67
57708	Bonneville, Sara L	09/14/2014	50.96
57709	CENEX FLEETCARD	09/14/2014	1,152.33
57710	CHIMCAUM SCH DIST#49-CO-OP TRA	09/14/2014	9,817.58
57711	CITY OF PT TOWNSEND	09/14/2014	7,206.54
57712	COSTCO	09/14/2014	591.29
57713	DATABASE SECURE RECORDS DESTRC	09/14/2014	44.48
57714	Dow, Julianne Michelle	09/14/2014	15.07
57715	Engle, David S	09/14/2014	85.57
57716	ESD 114	09/14/2014	600.00
57717	Falge, Lysa Marie	09/14/2014	91.74
57718	FC ORGANIZATIONAL PRODUCTS	09/14/2014	26.99
57719	FOLLETT LIBRARY RESOURCES	09/14/2014	83.30
57720	GARLAND/DBS	09/14/2014	249.65
57721	GIFFORD INDUSTRIES	09/14/2014	3,744.00
57722	GRAINGER	09/14/2014	333.59
57723	HADLOCK BUILDING SUPPLY	09/14/2014	594.37
57724	Hageman, Brandi R	09/14/2014	447.65
57725	HENERY HARDWARE	09/14/2014	1,386.89
57726	HENERY'S GARDEN CENTER	09/14/2014	28.30
57727	JORDINIS	09/14/2014	229.00
57728	KING COUNTY DIRECTORS	09/14/2014	2,881.25
57729	Lashinsky, Diane D	09/14/2014	208.41
57730	LEADER	09/14/2014	64.50
57731	LEADER PHYSICIAN SERVICES	09/14/2014	1,065.40
57732	Mills, Colleen Louise	09/14/2014	64.76
57733	OLYMPIC SPRINGS	09/14/2014	42.02
57734	PACIFIC POWER GROUP	09/14/2014	99.40
57735	PACIFIC OFFICE EQUIPMENT	09/14/2014	528.22
57736	Performance Systems Integratio	09/14/2014	970.10

Check Nbr	Vendor Name	Check Date	Check Amount
57737	PLATT	09/14/2014	780.24
57738	PRINTERY INC	09/14/2014	1,724.17
57739	Rubenstein, Sarah Margaret	09/14/2014	79.94
57740	SAFEWAY	09/14/2014	204.67
57741	SOS PRINTING	09/14/2014	1,558.76
57742	TARBOO RIDGE EXTINGUISHERS	09/14/2014	1,733.10
57743	Taylor, Brad James	09/14/2014	104.67
57744	WASH STATE FERRIES	09/14/2014	50.00
57745	WESTBAY AUTO PARTS	09/14/2014	18.63
42	Computer	Check(s) For a Total of	45,187.23

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$34,843.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 57746 through 57765, totaling \$34,843.67

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
57746	AWSP	09/15/2014	3,252.00
57747	DELL INC	09/15/2014	1,225.26
57748	DM DISPOSAL CO INC	09/15/2014	6,098.10
57749	GREENTREE COMMUNICATIONS	09/15/2014	94.57
57750	JAMESTOWN NETWORKS	09/15/2014	900.00
57751	JOHN BENNETT CREATIVE SERVICES	09/15/2014	495.00
57752	JT EDUCATIONAL CONSULTANTS	09/15/2014	700.00
57753	KING COUNTY DIRECTORS	09/15/2014	1,001.09
57754	MAIL PLUS	09/15/2014	58.97
57755	MARINE ADVANCED TECH ED CENTER	09/15/2014	2,293.64
57756	PRINTERY INC	09/15/2014	2,136.61
57757	Quayle, Darlene E	09/15/2014	454.39
57758	RED DOG FARM	09/15/2014	345.00
57759	Rublaitus, Tanya K	09/15/2014	190.00
57760	SCHOOL DUDE.COM	09/15/2014	3,698.54
57761	SECURITY BENEFIT	09/15/2014	102.00
57762	SUBSTITUTE ONLINE INC	09/15/2014	1,635.00
57763	THE STATION SIGNS & PRINTING	09/15/2014	163.50
57764	VHS, INC	09/15/2014	7,500.00
57765	WSSDA ANNUAL CONFERENCE 2014	09/15/2014	2,500.00

20 Computer Check(s) For a Total of 34,843.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$64,180.35. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 57670 through 57703, totaling \$64,180.35

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
57670	A+ EQUIPMENT RENTALS	08/29/2014	100.17
57671	ADVANCED EXP REVOL FUND	08/29/2014	900.97
57672	ADVANCED CLASSROOM TECH	08/29/2014	21,131.47
57673	BANK OF AMERICA VISA	08/29/2014	6,004.75
57674	Behrenfeld, Timothy Jon	08/29/2014	39.75
57675	CANON FINANCIAL SERVICES INC	08/29/2014	207.07
57676	CENTURYLINK	08/29/2014	1,681.97
57677	CENTURYLINK	08/29/2014	42.81
57678	DEPT OF LABOR & INDUSTRIES	08/29/2014	32.00
57679	ESD 114	08/29/2014	2,784.89
57680	GRAINGER	08/29/2014	318.90
57681	Haveron, Steve J	08/29/2014	87.10
57682	KARSCHNEY, KATHRYN	08/29/2014	2,600.00
57683	KING COUNTY DIRECTORS	08/29/2014	6,713.42
57684	LABOR LEADERS	08/29/2014	6,845.20
57685	MICRO K12	08/29/2014	1,059.41
57686	OLYMPIC PENINSULA CONSULTANTS	08/29/2014	475.00
57687	PAXIS Institute	08/29/2014	34.88
57688	PENINSULA PEST CONTROL	08/29/2014	310.65
57689	PENINSULA PAINT COMPANY	08/29/2014	142.48
57690	PENINSULA COLLEGE	08/29/2014	109.47
57691	Polley, Lois J	08/29/2014	92.06
57692	POSTAGE BY PHONE RESERVE ACCOU	08/29/2014	1,025.00
57693	PUBLIC UTILITY DISTRICT	08/29/2014	7,326.22
57694	REVOLVING FUND	08/29/2014	1,882.13
57695	Rich, Deborah E	08/29/2014	55.57
57696	SAMUEL FRENCH INC	08/29/2014	195.40
57697	SECURITY BENEFIT	08/29/2014	102.00
57698	SOS PRINTING	08/29/2014	1,602.79
57699	Taylor, Brad James	08/29/2014	58.24
57700	TEACHERS DISCOVERY	08/29/2014	75.45
57701	WESTBAY AUTO PARTS	08/29/2014	5.77
57702	Wilson, Scott Randall	08/29/2014	87.36

Check Nbr	Vendor Name	Check Date	Check Amount
57703	YMCA	08/29/2014	50.00
34	Computer	Check(s) For a Total of	64,180.35

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2014, the board, by a _____ vote, approves payments, totaling \$3,500.00, and voids/cancellations, totaling \$3,500.00. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 57669 through 57669, totaling \$3,500.00
Voids/Cancellations, totaling \$3,500.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
57669	SharpSchool	08/21/2014	3,500.00
1	Computer	Check(s) For a Total of	3,500.00

PORT TOWNSEND SCHOOL DISTRICT NO. 50

Payroll for the month of August, 2014

We, the undersigned, do hereby certify that the foregoing payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid,

Clerk of District

Approved gross in the sum of	\$ <u>655,864.67</u>	Employee Gross
	<u>231,453.10</u>	Employer Contribution
	_____	Payroll Adjustment*
	<u>887,317.77</u>	Total Distribution

DIRECTORS:

_____	_____
_____	_____
_____	_____

*Provision is made for the adjusting of employee and employer benefits as necessary.

REPORT OF MONETARY DONATIONS

To the Board of the Port Townsend School District:

Date of donation 9/7/14

Name of donor AAUW

Address of donor P.O. Box 644

Port Townsend, WA 98368

Purpose of donation:

Amount:

Donation to pay for Alex's

\$2550.00

Internet Math Subscriptions

Received by Ruth Williams

Mary Seplee 9/7/14

Bldg. Administrator

Mary Colton

From: kkolff <kkolff@olympus.net>
Sent: Thursday, September 18, 2014 11:25 AM
To: Mary Colton
Cc: Kees Kolff; Sam Feinson
Subject: Bike ed at Blue Heron
Attachments: Odyssey,halpage#1.docx; ATT00001.htm

Dear Port Townsend School District Board,
Thank you for continuing to support bicycle education in the Port Townsend Schools.

1. We currently have about 70 students in the 7th grade participating in 5 classes to improve their ability to bicycle safely. Mark Tallarico, the new PE teacher at Blue Heron, is being supported in this project by half a dozen different volunteers recruited by The ReCyclery.
2. We are now using the 30 new bicycles that the school acquired through a successful grant application last spring. They are working out well and will help inspire enthusiastic participation. I will bring in a bike to show you.
3. I would be remiss if I didn't invite you to participate in a major fundraising effort for the ReCyclery and all of its school programs. The event is on Sunday, October 5th, and we are responsible for filling the house that evening at Key City Public Theatre for a reception and then performance of Homer's *The Odyssey*. Please see further info below and consider buying tickets to the show.

Thanks again for supporting efforts to get more students biking safely and more often.
Respectfully,
Kees Kolff, President,
Jefferson County ReCyclery

PS I will try to get you a photo of students using the new bikes. K

The Odyssey: Life is the journey - make it on a ReCycled bicycle!

Support the ReCyclery on October 5th!

Join us for a delightful fundraising reception and special performance of *The Odyssey* by Homer as adapted & performed by Charlie Bethel on October 5th, 2014. You're sure to recognize yourself in this sometimes comic, epic adventure with shipwrecks, sirens, sex goddesses, cannibalism, death and revenge. Charlie is an acclaimed solo artist who re-imagines Homer's famous myth in a faithful yet utterly accessible format. He is also an avid cyclist who hopes to ride from La Push to New York in the summer of 2015.

As partners with Key City Public Theatre we get more than half of the proceeds from the October 5th performance, so please invite your friends and help us fill the house.

4PM reception with local baked goods, cheeses, fruits, veggies, drinks and desserts.

5PM performance with valet bicycle parking and free raffle tickets for those who bike.

Tickets are \$40, with youth tickets available: (\$25 on stools) or (\$15 in the aisle)

Tickets available at the ReCyclery, where our mission is

“to promote bicycle use for a healthier and more sustainable community.”

www.ptrecyclery.org

Port Townsend High School

Score Data and School Improvement
Focus for 2014-2015

Carrie Ehrhardt
9/22/14

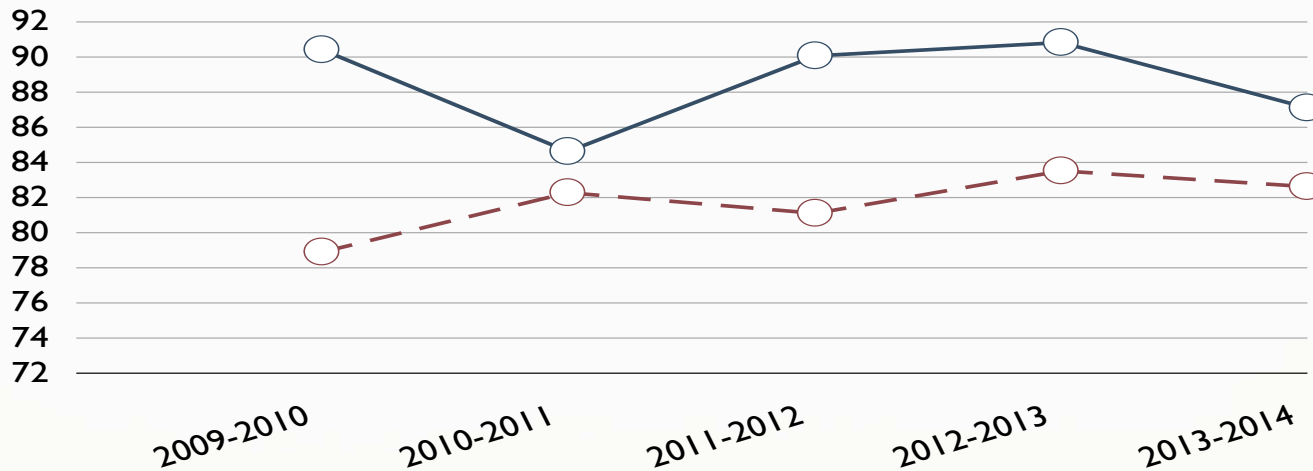
Presentation Assumptions

- High school data has been reviewed at building/program/individual levels
- Score data must be disseminated from the raw state score to fully identify areas of strength and areas of deficiency
- Score data for special programs may require different interventions as we move towards continued improvement

Learning Targets:

- Become knowledgeable of the district's high school score data
- Understand linkages between data scores, improvement plan targets and instructional improvement goals for teachers
- Identify the connections between how we use our data to plan for instructional improvement, which is connected to our district's mission and core principles.

PTHS vs. State Reading Trends



	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Port Townsend High School Scores	90.4	84.6	90.1	90.8	87.1
State Average Scores	78.9	82.3	81.1	83.5	82.6

Reading

- **96 students tested**
- 84 Met Standard
- 12 Did Not Meet Standard:

9 L2 - 7 SpEd, 2 (1) HS

3 LI- 1 SpEd, 2 (1) HS

1 No Score – Invalid

1 WAAS Portfolio

1 Duplicate Student

PTHS	87.1%
WA State	82.6%

Students with Special Needs

In reading, 61% of PTHS students met standard, compared to only 49% of WA State.

Low Income Students

Additionally, 83.7% of our low income students met standard, compared to 72% of WA State.

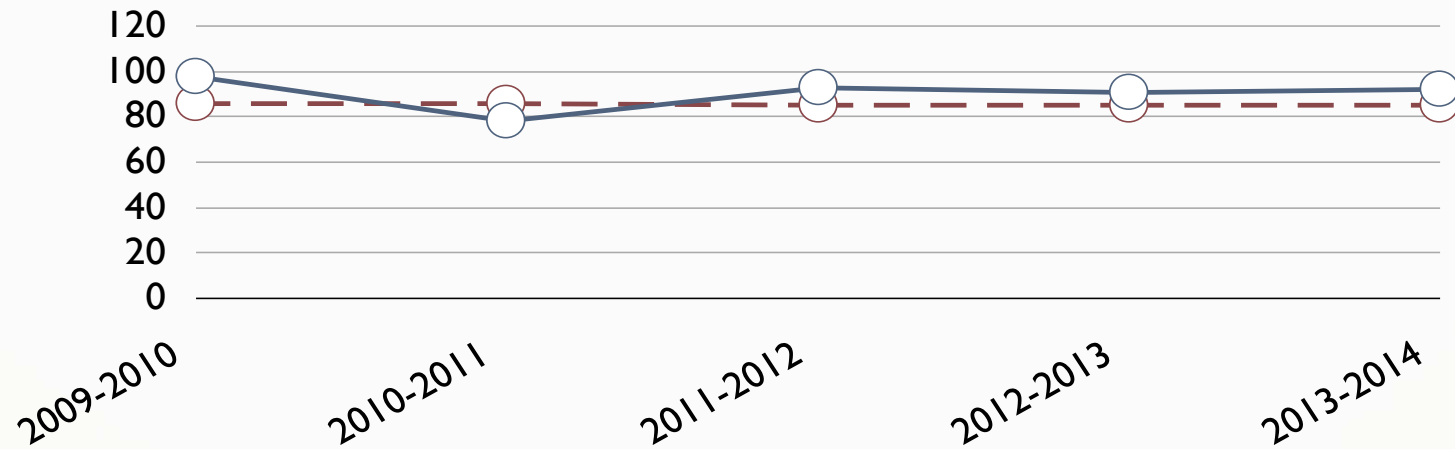
Reading Comparisons 2014

Reading Score Performance	Compared to 2014 STATE Score Bands
Comprehension	8.8% +
Analysis	2.4% +
Critical Thinking	3.9% -
Literary Text	0.9% +
Informational Text	1.3% +

Improvement Focus in Reading

- Continued focus on CCSS transition to use of informational text from non-fiction sources
- Greater focus on critical thinking strategies, including author's purpose, drawing conclusions and generalizing.
- Greater focus on the literary elements of analysis, including text features, compare/contrast and cause/effect.

PTHS vs. State Writing Trends



	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Port Townsend High School Scores	97.7	78.3	92.8	90.8	92.3
State Average Scores	86.0	86.0	85.2	84.9	85.3

Writing

- **95 students tested**

- 90 Met Standard:

- 5 Did Not Meet Standard:

4 L2- 4 SpEd

1 LI- 1 (0) HS

1 WAAS Portfolio

1 Duplicate Student

PTHS	92.3%
WA State	85.3%

Students with Special Needs

In writing, 77% of PTHS students met standard, compared to only 58% of WA State.

Low Income Students

Additionally, 91.8% of our low income Students met standard, compared to Only 77.5% of WA State.

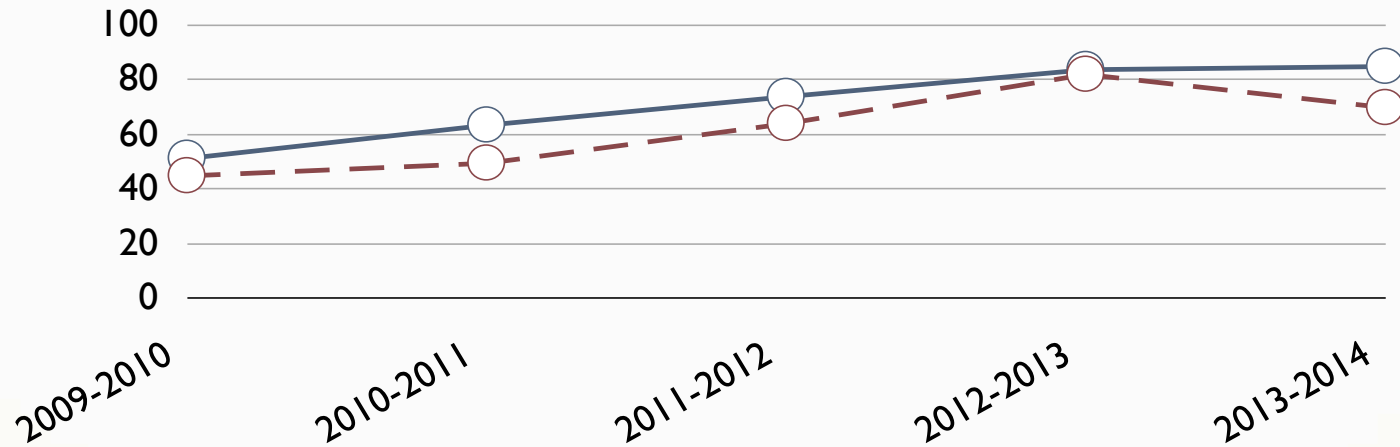
Writing Comparisons 2014

Writing Score Performance	Compared to 2014 STATE Score Bands
Content, Organization and Style	8.3% +
Conventions	4.9% +
Purpose to Explain	4.5% +
Purpose to Persuade	7.3% +

Improvement Focus in Writing

- Balance writing focus to support explaining, while intentionally teaching students to persuade using data from multiple sources (CCSS).
- Creation of LAP funded class for 10th graders who were performing below grade level at the end of 9th grade in English.
- Collaboration between English and Social Studies teachers to strengthen content area writing, with a focus on the CCSS targets.

PTHS vs. State Science Trends



	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Port Townsend High School Scores	51.1	63.2	73.8	83.7	84.7
State Average Scores	44.8	49.7	64.1	81.7	70.0

Biology

- **85 students tested**

- 72 Met Standard

- 13 Did Not Meet Standard:

9 L2- 1 SpEd, 8 HS

4 LI - 4 SpEd

1 WAAS Portfolio

1 Duplicate Student

5 Homeschoolers

1 Blank Booklet

PTHS	84.7%
WA State	70.0%

Students with Special Needs
In biology, 54% of PTHS students Met standard, compared to only 51% of WA State.

Low Income Students
Additionally, 78% of our low income Students met standard, compared to Only 64% of WA State

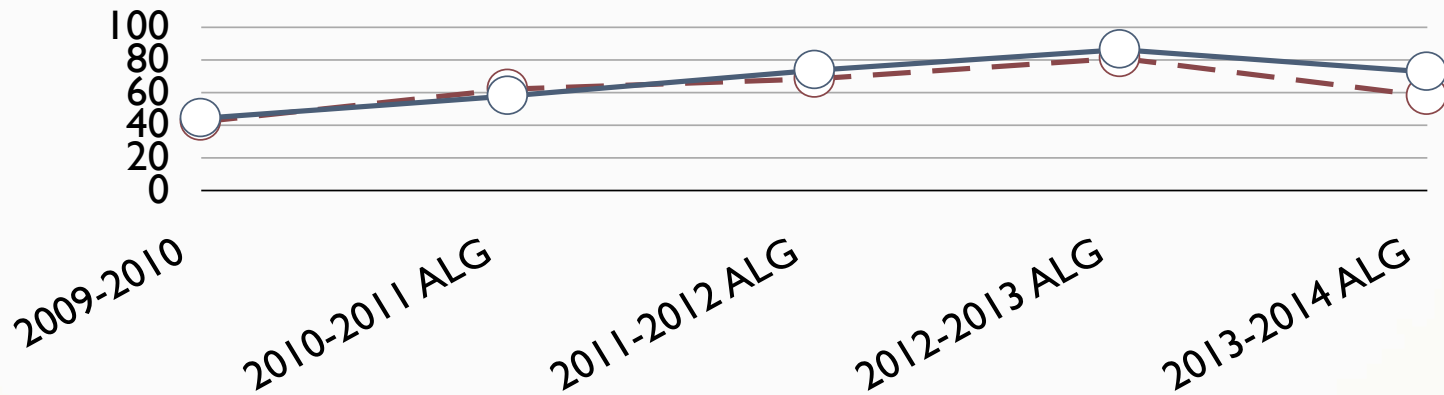
Biology Comparisons 2014

Biology Score Performance	Compared to 2014 STATE Score Bands
Systems	10.2% +
Inquiry	9.1% +
Application	12.2% +
Structures and Functions of Living Organisms	6.8% +
Maintenance and Stability of Populations	4.3% +
Mechanisms of Evolution	6.4% +

Improvement Focus in Science

- Implement Collection of Evidence process in Biology
- Insure continued instructional focus on EOC Biology standards in daily teaching
- Collaboration with Blue Heron science teachers NGSS
- Collaborate with CTE Engineering and Robotics course and attempt to align it with NGSS so science credit can be issued in following years.

PTHS vs. State Algebra Trends



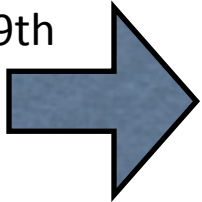
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Port Townsend High School Scores	44.1	57.4 ALG	73.7 ALG	86.1 ALG	72.7 ALG
State Average Scores	41.7	62.4 ALG	68.4 ALG	80.6 ALG	58.2 ALG

Math

Algebra: **PTHS – 72.7%** State – 58.2%

ALGEBRA

9th



53 students tested (0 not tested)

45 met standard

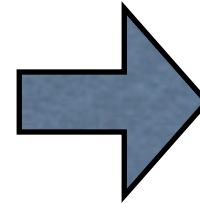
85% passage rate

8 did not meet standard

7 – L2 (4- LI, 1-SpEd, 2-Ged)

1 - L1 (1-LI)

11th



5 students tested (0 not tested)

1 met standard

new to district – Alg 2

4 did not meet standard

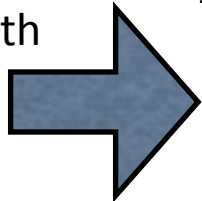
1 – L2 (1-LI – COE as Senior)

3 – L1 (1-SP/LI/FC- DAPE/LDA)

(1-SpEd – DAPE/LDA)

(1-already passed geo)

10th



18 students tested (0 not tested)

5 met standard

27% passage rate – all SpEd

13 did not meet standard

7 – L2 (2-LI, 5-SpEd)

6 – L1 (6-SpEd/LI, 2 Foster)

Algebra Comparisons 2014

Algebra Score Performance	Compared to 2014 STATE Score Bands
Number, Operation, Expression and Variables	5.6% +
Linear Equations and Inequalities	5.0% +
Characteristics and Behaviors of Linear and Non-Linear Functions	1.6% +
Data and Statistics	14.0% -
Course Specific Content	3.8% +

Algebra Performance of Special Needs Populations -



Performance
in Special Ed:

PTHS

WA State

2013-2014

54.0%

33.6%

2012-2013

42.9%

44.6%

2011-2012

25.0%

30.5%

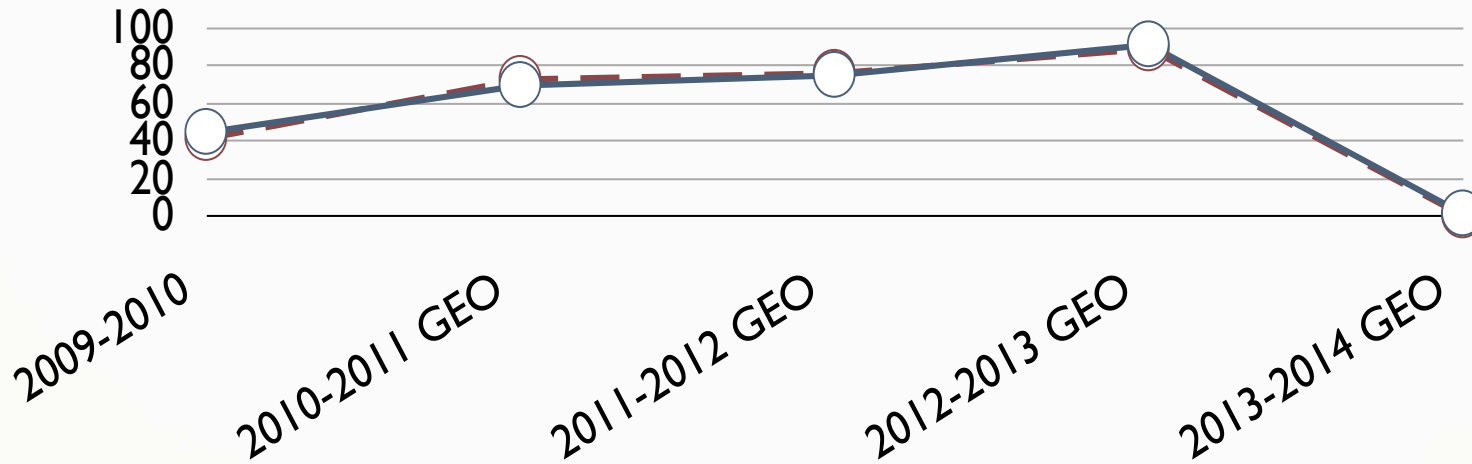
Low Income

2013-14

75.7%

66.9%

PTHS vs. State Geometry Trends



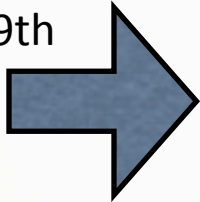
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Port Townsend High School Scores	44.1	69.1 GEO	75.5 GEO	91.6 GEO	55.0 GEO
State Average Scores	41.7	72.9 GEO	76.2 GEO	89.4 GEO	54.0GEO

Math

Geometry: **PTHS – 55.0%** State – 54.0%

GEOMETRY

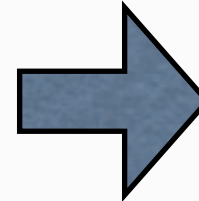
9th



0 students tested

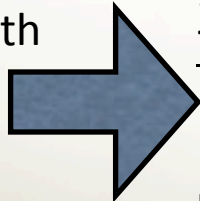
**When combining students who weren't tested in geometry (due to previous passage), and the students who met standard in Algebra, 84/94 or 89% of 9th graders have met standard on their state math EOC exam.

11th



0 students tested

10th



12 students tested (0 not tested)

7 met standard

58.3% passage rate

5 did not meet standard

2 L2- 2 GenEd/1- LI

3 L1 – 1 SpEd, 2-Gen Ed/1 LI

Students With Special Needs

	Met	DNP	DNT
9th	0	0	0
10th	0	1	0
11th	0	0	0

Did Not Pass

Did Not Test

Geometry Comparisons 2014

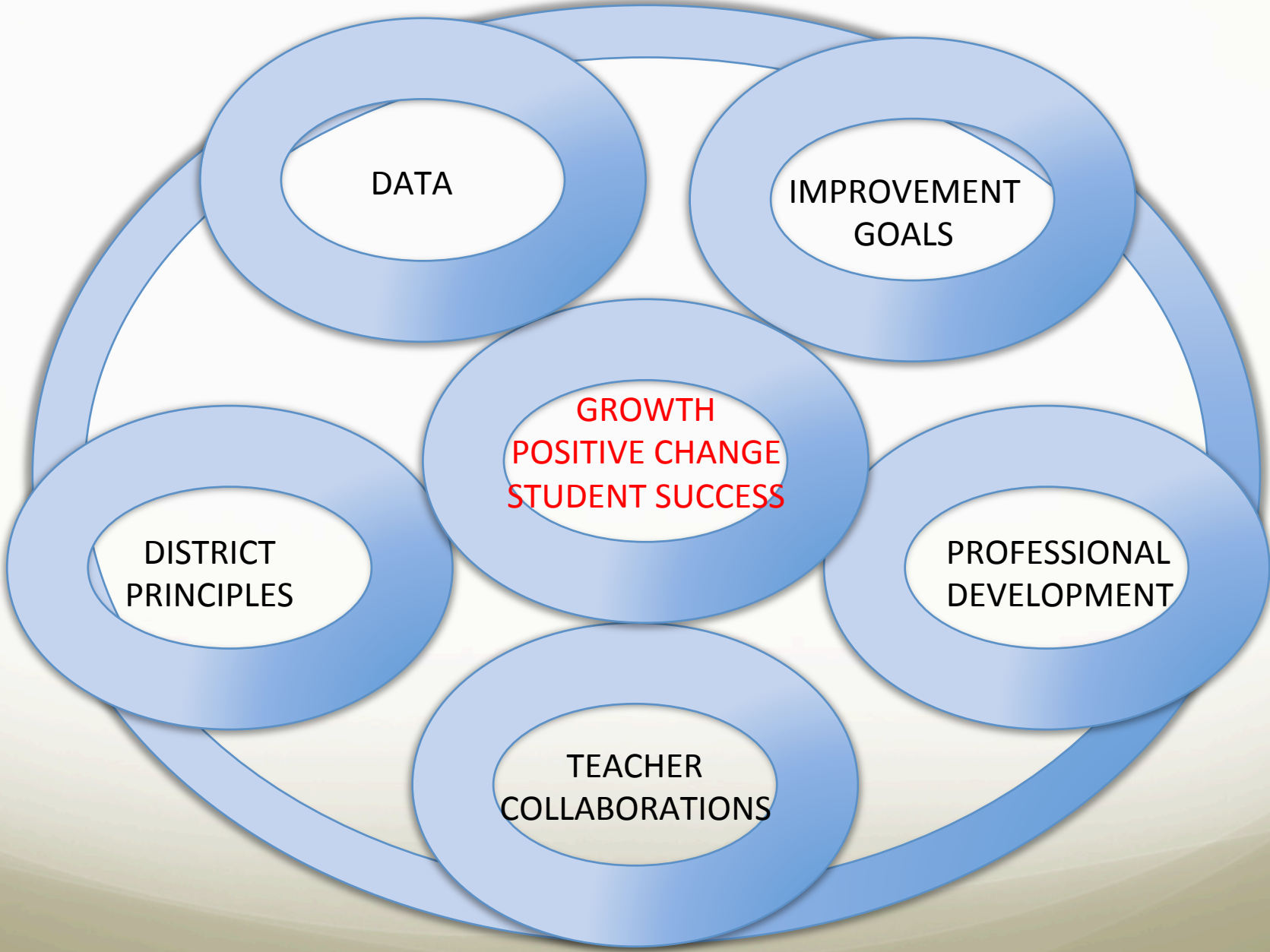
Geometry Score Performance	Compared to 2014 STATE Score Bands
Logical Arguments & Proof	12.5% +
Proving and Applying Properties of 2-dimensional figures	1% +
Figures in a Coordinate Plane and Measurement	12.6% +
Course Specific Content	14.6% +

Improvement Focus for Math

- Use CCSS aligned common assessments for Algebra 1, Geometry, and Algebra 2. Analyze the data and share in monthly team meetings.
- Continued focus on standards based teaching for math (data and statistics to be given additional attention for 2014-15).
- Work with Special Education to create individual learning math plans for 11th grade students who tested as L1, and are also low income.
- Continue math department data meetings 2x month.

Other GOALS For 2014-2015

- Schedule adaptations to better meet the needs of students:
 - Instructional Seminar classes – 2nd year
 - New courses Engineering/Robotics, Maritime Studies, English Interventions (for 10 graders)
- Expand online class opportunities for students
- Maritime Initiative with funding enhancements
- Refresh CTE Program
 - 2 new courses, expanded Culinary Arts – commercial range for catering
 - Work Based Learning/Partnership with Chamber/ Place based Mentorship for every junior/senior



DATA

IMPROVEMENT
GOALS

GROWTH
POSITIVE CHANGE
STUDENT SUCCESS

DISTRICT
PRINCIPLES

PROFESSIONAL
DEVELOPMENT

TEACHER
COLLABORATIONS

QUESTIONS?

Presentation Enclosures

- Copy of power point presentation
- PTHS Continuous School Improvement Plan 2014-15
- PTHS Professional Development Calendar 2014-15

2014-2015 Port Townsend High School Continuous School Improvement Plan

Principal: Carrie Ehrhardt

Date: September 16, 2014

Vision Statement:

Port Townsend High School is an academically-rigorous learning community that values individuality, respects diversity, inspires all students to become life-long learners, and prepares them to engage in their local and global communities.

Mission Statement:

Port Townsend High School staff, parents, students and community create a safe, respectful environment where all students are challenged to become learners, achievers and responsible citizens.

Desired Learning Outcomes:

Upon graduation from Port Townsend High School, students will:

- Think logically, analytically, and creatively to form reasoned judgments and become effective problem solvers and decision makers
- Have a solid foundation of subject area knowledge across disciplines
- Acquire skills in writing, reading, computation, technology, communication, research and organizational skills
- Develop and reflect inter-personal skills that lead to tolerance, respect, integrity, and responsibility toward others in the local and global community
- Be prepared for the future with a solid base of employment skills and work ethics
- Take an active role in their community

At PTHS, we are committed to making education our first priority. We are focused on high quality instructional practices and provide a learning environment that is emotionally and physically safe and that reinforces responsibility, accountability and communication between students, parents and staff.

Motto: Together We Can!

HSPE Analysis Data Table - Reading

Analysis Tool	2008	2009	2010	2011	2012	2013	2014 Goal	2014	2015 Goal
WASL/HSPE Reading 10 % of students at each level									
Level 1:	3.1%	2.3%	1.1%	4.2%	6.3%	0.9%	0%	1.8%	0%
Level 2:	10.2%	8.4%	8.5%	7.5%	3.6%	3.7%	0%	2.9%	0%
Level 3:	22.7%	34.4%	19.1%	15.8%	18.9%	24.8%	20%	19.8%	20%
Level 4:	59.4%	48.1%	64.9%	70.8%	71.2%	66.1%	80%	59.4%	80%
Basic Pass:						0.0%		7.9%	
WASL/HSPE Reading 10 % Meeting Standard	82.4%	84.0%	90.4%	86.7%	90.1%	90.8%	100%	87.1%	100%
% Not Meeting Standard	17.6%	16%	9.6%	13.3%	9.9%	9.2%		*96.4%	

*excluding homeschool, WAAS portfolio

School Wide Reading Goals and Implications for Instruction:

- Reach 100% mastery on the HSPE in reading.
- Revisit instructional practices that strengthen both literary and information text standards in the English classrooms, in preparation for transitioning to Common Core State Standard exit exams in 2015.
- Create LAP funded new class for 10th graders identified as at risk for not meeting standard on state assessments.
- Review all non-fiction text taught in grades 9-12, to review for relevance and CCSS support.
- Implement new non-fiction reads which support the transition to increasing informational text, as well as meets our district's Maritime Initiative.

WASL/HSPE Reading Achievement – Profile Trends for PTHS

Grade 10	Reading Literary Text			Reading Informational Text		
	Comprehension	Analyze/Interpret	Critical Thinking	Comprehension	Analyze/Interpret	Critical Thinking
2008	77.0%	86.9%	73.0%	83.6%	82.0%	83.6%
2009	75.4%	79.5%	74.6%	81.1%	86.1%	83.6%

Grade 10	Comprehension	Analysis	Critical Thinking	Literary Text	Informational Text
2010	92%	86.4%	88.6%	87.5%	83.0%
2011	86.4%	86.4%	87.3%	85.6%	86.4%
2012	89.4%	89.4%	90.4%	89.4%	93.3%
2013	77.7%	91.3%	92.2%	92.2%	91.3%
2014 Goal	95%	95%	95%	95%	95%
2014	90.1%	83.2%	81.2%	85.1%	86.1%
2015 Goal	95%	95%	95%	95%	95%

School Wide Reading Goals and Implications for Instruction:

- Reach 100% mastery on the HSPE in reading.
- Revisit instructional practices that strengthen both literary and information text standards in the English classrooms, in preparation for transitioning to Common Core State Standard exit exams in 2015.
- Create LAP funded new class for 10th graders identified as at risk for not meeting standard on state assessments.
- Review all non-fiction text taught in grades 6-12, to review for relevance and CCSS support.
- Implement new non-fiction reads which support the transition to increasing informational text, as well as meets our district's Maritime Initiative.

ACTION PLAN - READING

Goals	<ul style="list-style-type: none"> • Reach 100% mastery on the HSPE in reading. • Revisit instructional practices that strengthen both literary and information text standards in the English classrooms, in preparation for transitioning to Common Core State Standard exit exams in 2015. • Create LAP funded new class for 10th graders identified as at risk for not meeting standard on state assessments. • Review all non-fiction text taught in 6-12, to review for relevance and CCSS support. • Implement new non-fiction reads which support the transition to increasing informational text, as well as meets our district's Maritime Initiative. 			
Data Analysis	While reading scores for 10 th grade have been consistently above state averages, there are no trends showing continuous improvement in the sub-strands. Data is 'all over the place'. However, of the student population who tested, almost all students met standard.			
Strategy	Support a school-wide focus on reading authentic text in all content areas. Incorporate materials that will support the transition to Common Core 'informational text'			
Evidence of Achievement	10 th grade students will meet standard on the 2015 state exam in reading, according to the target goals set in strand specific areas (see page 3).			
Action	Start Date/ End Date	Person Responsible	Reviewed By/When	Completed/ Comments
English team review and discussion of 2014 HSPE strand data scores	September, 2014	English Dept. Chair	Principal, October, 2014	
English team review non-fiction materials and plan for increasing focus on informational text	November, 2014	English Dept. Chair	Principal, December, 2014	
Implement LAP funded class for 10 th grade at risk students, monitor student progress	September, 2014 – June, 2015	All English Teachers	Principal, Chair monthly	
Select/purchase two new non-fiction reads which supports the district's Maritime Initiative.	October, 2014 – January, 2015	All English Teachers	Principal, Nov. 2014	
Meet with Blue Heron LA teachers re: novels	October, 2014	All English Teachers	Principal	

HSPE Analysis Data Table - Writing

Analysis Tool	2008	2009	2010	2011	2012	2013	2014 Goal	2014	2015 Goal
WASL/HSPE Writing 10 % of students at each level									
Level 1:	3.1%	0.0%	0.0%	4.3%	1.8%	4.6%	0%	0.09%	0%
Level 2:	9.4%	3.8%	0.0%	11.1%	5.4%	1.8%	0%	1.8%	0%
Level 3:	15.6%	34.1%	34.7%	24.8%	27.9%	22.9%	20%	18.8%	20%
Level 4:	66.4%	54.5%	60.0%	55.6%	64.9%	66.1%	80%	66.3%	80%
Basic Pass:						1.8%		4.9%	
WASL/HSPE Writing 10 % Meeting Standard	82.4%	90.9%	97.9%	80.3%	92.8%	90.8%	100%	90.0% *96.9%	100%
% Not Meeting Standard	17.6%	9.1%	2.1%	19.7%	7.2%	9.2%		10.0%	

*excluding homeschool, WAAS portfolio

School Wide Writing Goals and Implications for Instruction:

- Reach 100% mastery on state writing exam
- Revisit instructional practices that strengthen use of writing conventions in all core content classes
- Evenly support writing focus on both explaining and persuading in English, as well as social studies and science classes, as a means to establish student success as we transition to the Common Core State Standards
- Create LAP funded new class for 10th graders identified as at risk for not meeting standard on state assessments.

WASL/HSPE Writing Achievement – Profile Trends for PTHS

Grade 10	Content, Organization, Style	Conventions	Purpose to Explain	Purpose to Persuade
2008	81.8%	91.7%	N/A	N/A
2009	82.0%	95.1%	N/A	N/A
2010	88.9%	98.9%	94.4%	91.1%
2011	79.5%	87.5%	80.4%	78.6%
2012	88.8%	94.4%	89.7%	95.5%
2013	93.1%	91.1%	93.1%	87.1%
2014 Goal	95%	95%	95%	95%
2014	92.9%	94.9%	90.8%	90.8%
2015 Goal	95%	95%	95%	95%

School Wide Writing Goals and Implications for Instruction:

- Reach 100% mastery on state writing exam
- Revisit instructional practices that strengthen use of writing conventions in all core content classes
- Evenly support writing focus on both explaining and persuading in English, as well as social studies and science classes, as a means to establish student success as we transition to the Common Core State Standards
- Create LAP funded new class for 10th graders identified as at risk for not meeting standard on state assessments.

ACTION PLAN - WRITING

Goals	<ul style="list-style-type: none"> • Reach 100% mastery on the state writing exam • Revisit instructional practices that strengthen use of writing in all core content classes • Evenly support writing focus on both explaining and persuading in English, as well as social studies and science classes, using data from multiple resources (CCSS) • Create LAP funded new class for 10th graders identified as at risk for not meeting standard on state assessments. 			
Data Analysis	While reading scores for 10 th grade have been consistently above state averages, there are no trends showing continuous improvement in the sub-strands. Data is ‘all over the place’. However, of the student population who tested, almost all students met standard.			
Strategy	Teachers continue their commitment to strengthening writing in the content area classes. Be proactive about at risk students who are not successful in 9 th grade English classes.			
Evidence of Achievement	10 th grade students will meet standard on the 2015 state exam in writing, according to the target goals set in strand specific areas (see page 6).			
Action	Start Date/ End Date	Person Responsible	Reviewed By/When	Completed/ Comments
Review all HSPE writing strand data for 2014	Sept. 2014	English Dept.	Principal, Sept.	
Implement LAP funded class for 10 th grade at risk students, monitor student progress	October, 2014 – June, 2015	All English Teachers	Principal, Chair monthly	
Teachers will incorporate more writing into content area classes. (Cont. from 13-14)	October, 2014 – June, 2015	All Teachers	Dept. Chairs & Principal, May	
Teachers share student work samples to demonstrate increased writing instruction (Cont. from 13-14)	Mar. – May 2015	All Teachers	Dept. Chairs & Principal, May	

HSPE Analysis Data Table – Science

Analysis Tool	2008	2009	2010	2011	2012	2013	2014 Goal	2014	2015 Goal
HSPE/EOC Biology 10 % of students at each level									
Level 1:	37.1%	34.4%	27.7%	10.3%	7%	1.8%	5%	4.7%	3%
Level 2:	22.7%	17.6%	16.0%	24.8%	18.2%	11.0%	15%	10.5%	7%
Level 3:	27.3%	32.8%	43.6%	47.9%	37.4%	27.5%	40%	43.5%	45%
Level 4:	0.8%	3.8%	7.4%	15.4%	37.4%	42.2%	40%	35.2%	45%
Basic Pass:						3.7%		5.8%	
WASL/HSPE Science 10 % Meeting Standard	28.6%	36.6%	51.1%	63.2%	74.7%	83.7%	80%	84.5%	90%
% Not Meeting Standard	71.4%	63.4%	48.9%	36.8%	25.3%	16.3%	20%	15.2%	10%

School Wide Science Goals and Implications for Instruction:

- Continue to refine spiral of Science I and Science II in response to EOC data and available resources
- Improve inclusion of STEM in instruction, especially use of probe-ware and real life applications
- Create benchmark assessments as EOC items are released to help guide instruction
- In collaboration with administrators, SPED, and Alternative Ed, design a program to support students who fail the EOC during their sophomore year.
- Develop list of specific content that can be reinforced during instruction in other content areas.
- Maintain high correlation between performance in Science I and II and performance on EOC exam.

WASL/HSPE Science Achievement – Profile Trends for PTHS

Grade 10	Systems		Inquiry				Application					
	PTHS	State	PTHS	State	PTHS	State	PTHS	State				
2008	27.6%	38.9%	34.5%	42.0%	39.7%	51.0%	39.7%	51.0%				
2009	43.1%	41.4%	39.7%	61.7%	35.3%	46.6%	35.3%	46.6%				
2010	43.4%	36.4%	62.7%	53.0%	54.2%	47.1%	54.2%	47.1%				
2011	68.7%	51.2%	66.1%	53.9%	40.9%	47.4%	40.9%	47.4%				
	Systems		Inquiry		Apply		Structures		Maintenance		Evolution	
	PT	WA	PT	WA	PT	WA	PT	WA	PT	WA	PT	WA
2012	60.6	56.8	69.7	65	64.6	54.8	59.6	60.1	76.8	62.4	77.8	66.1
2013	75.9	68.4	83.9	69.9	89.7	74.7	70.1	60.3	72.4	56.3	65.5	56.8
2014 Goal	80.0		90.0		90.0		80.0		80.0		80.0	
2014	77.1	66.9	77.1	68.0	75.9	63.7	72.3	65.5	61.4	57.1	79.5	73.1
2015 Goal	80.0		90.0		90.0		80.0		80.0		80.0	

School Wide Science Goals and Implications for Instruction:

- Continue to refine spiral of Science I and Science II in response to EOC data and available resources
- Improve inclusion of STEM in instruction, especially use of probe-ware and real life applications
- Create benchmark assessments as EOC items are released to help guide instruction
- In collaboration with administrators, SPED, and Alternative Ed, design a program to support students who fail the EOC during their sophomore year.
- Develop list of specific content that can be reinforced during instruction in other content areas.
- Maintain high correlation between performance in Science I and II and performance on EOC exam

ACTION PLAN - SCIENCE

Goals	<ul style="list-style-type: none"> • Fully implement Next Generation Science Standards • Use curricular supports and collaboration with English, Special Education and Math departments to improve student ability to read and understand informational text in all science classes and create support for students who have been identified as being at risk for failing the biology EOC. • Give focus to strand areas that have fallen below the state average on the 2014 exam • Connect with Blue Heron School on Next Generation Science Standards and STEAM initiative. • Develop common scientific practices, and common assessments of science practices aligned with Next Generation Science Standards to promote student growth in scientific reasoning in all science classes, preparing them for college, career and life beyond high school • Implement Collection of Evidence class for PTHS seniors. 			
Data Analysis	Review of EOC scores show that PTHS did outperform the state average, but some strands are not as consistently strong as in the previous year.			
Strategy	EOC strand data will be compared to previous years to determine effectiveness of interventions. Data gathered from common assessments of science practices will be compared to look for improvement following modification of instruction.			
Evidence of Achievement	10th grades students will meet standard on the 2015 EOC in science, according to the target goals set in strand specific areas. Passage rate should demonstrate high correlation between performance in Science 1 and Sci. 2.			
Action	Start Date/ End Date	Person Responsible	Reviewed By/When	Completed/ Comments
Data Review of EOC Biology 2014 scores	Sept. 2014	Science Dept. Chair	Principal, October, 2014	
Science team will meet on the 2 nd and 4 th Tuesdays, monthly, from 3:00 – 4:30 for COE training, and NGSS common assessment planning, benchmark assessment data review.	Oct. 2014 – May, 2015	PTHS and OCEAN Science teachers	Science Dept. Chair, Ongoing, and in May, 2015	

Science Action Plan, continued

Action	Start Date/ End Date	Person Responsible	Reviewed By/When	Completed/ Comments
Attend Regional WSTA Conference Spokane, WA	October, 2014	Lois Sherwood Brandi Hageman	Principal, October 2014	
Coordinate meeting with Blue Heron School science teachers to discuss NGSS implementation	October, 2014 February, 2015 May, 2015	Principal	Principal, May 2015	
WSTA Biology Collection of Evidence course implementation at PTHS	Sept., 2014 - June, 2015	Brandi Hageman	Principal, Chair- monthly	

HSPE/EOC Analysis Data Tables – Math

Analysis Tool	2008	2009	2010	2011 Goal	2011	2012 Goal	2012	2013 Goal
WASL/HSPE/EOC Math 10 % of students at each level								
Level 1:	25.8%	26.5%	31.2%	20%	See EOC Year 1 and Year 2 exam data sheets	15%	See EOC Year 1 and Year 2 exam data sheets	10%
Level 2:	15.9%	17.4%	22.6%	25%		20%		15%
Level 3:	25.0%	28.0%	28.0%	35%		40%		50%
Level 4:	23.5%	20.5%	16.1%	20%		25%		25%
WASL/HSPE/EOC Math 10 % Meeting Standard	48.9%	52.5%	44.1%	55%		65%		75%
% Not Meeting Standard	51.1%	47.5%	55.9%	45%		35%		25%

Content specific analysis of Algebra and Geometry are continued on next page.

End Of Course Analysis Data Tables for Algebra and Geometry

Analysis Tool Algebra	2013 Goal	2013	2014 Goal	2014	2015 Goal				
End of Course Algebra % of students at each level									
Level 1:	10%	19.6%	10%	7.3%	5%				
Level 2:	15%	10.1%	15%	8.4%	5%				
Level 3:	20%	28.3%	35%						
Level 4:	25%	37.7%	40%	83.1%	90%				
Basic Pass:		1.4%		1.2%					
% Meeting Standard	75%	86.1%		84.3%					
% Not Meeting Standard	25%	13.9%		15.7%					

Analysis Tool Geometry	2013 Goal	2013	2013 Correction	2014 Goal	2014	2015 Goal			
End of Course Geometry % of students at each level					12 tested students				
Level 1:	10%	2.2%		0%	25.1%				
Level 2:	15%	15.6%		10%	16.6%	10%			
Level 3:	20%	31.1%		30%	50%				
Level 4:	25%	51.1%		60%	8.3%	90%			
Basic Pass:		0%	2.2%						
% Meeting Standard	75%	91.6%	93.8%		41.7%				
% Not Meeting Standard	25%	8.4%	6.2%		58.3%				

End of Course Math Achievement - Profile Trends for PTHS

Algebra EOC Strands	Numbers, Operations, Expressions, Variables	Linear Equations and Inequalities	Characteristics and Behaviors of Linear and Non Linear Functions	Data and Statistics	Course Specific Content
PT 2011	42.9%	28.6%	14.3%	42.9%	14.3%
WA 2011	37.8%	27.7%	33.0%	32.2%	35.2%
PT 2012	58.3%	33.3%	41.7%	58.3%	Not reported
WA 2012	45.3%	25.0%	26.5%	28.2%	Not reported
PT 2013	60.0%	60.0%	70.0%	40.0%	50.0%
WA 2013	35.4%	29.7%	31.1%	23.2%	34.8%
PT 2014	37.5%	25.0%	31.3%	25.0%	31.3%
WA 2014	31.9%	30.0%	29.7%	39.0%	35.1%

End of Course Math Achievement - Profile Trends for PTHS

Geometry Strands	Logical Arguments and Proofs	Proving and Applying Properties of 2 Dimensional Figures	Figures in a Coordinate Plane & Measurement	Course Specific Content
PT 2011	55.9%	54.4%	72.1%	75.0%
WA 2011	56.9%	59.8%	69.6%	55.4%
PT 2012	42.3%	26.9%	53.8%	65.4%
WA 2012	63.8%	56.5%	57.5%	54.6%
PT 2013	80.0%	73.3%	68.3%	66.7%
WA 2013	67.2%	66.3%	62.4%	57.1%
PT 2014	68.8%	48.3%	50.0%	50.0%
WA 2014	56.3%	42.8%	37.4%	35.4%

ACTION PLAN – MATH Year 1 EOC (Algebra focus)

Goals	<ul style="list-style-type: none"> • Increase student achievement in the area of Mathematical Practices/Standards of the Common Core • Implement designed common unit assessments and analyze data as a department 			
Data Analysis	<p>Since 2011-12, PTHS algebra students continue to perform at or above the state average. The math department has collaborated to design common unit assessments for Algebra 1, Geometry and Algebra 2, which are aligned with the Common Core. Assessment items being used will address the first goal above.</p>			
Strategy	<p>Each member of the team will focus on one class period collectively, as well as two students individually within that class over the course of the inquiry cycle. There will be at least 3 data collection points during the inquiry cycle. Additionally, we will continue to improve collaboration around our alignment with the CCSS, and specifically address these CCSS:</p> <p style="padding-left: 20px;">CONTINUED FROM 2013-14:</p> <ul style="list-style-type: none"> • Model with mathematics • Construct viable arguments and critique the reasoning of others <p style="padding-left: 20px;">ADDED FOR 2014-15:</p> <ul style="list-style-type: none"> • Make sense of problems and persevere in solving them • Reason abstractly and quantitatively 			
Evidence of Achievement	<p>PTHS achievement rates on the EOC algebra exam will increase as outlined (pg. 13 data table) Unit Assessment Data</p>			
Action	Start Date/ End Date	Person Responsible	Reviewed By/When	Completed/ Comments
Math teachers to review EOC data and PTHS data already disseminated by the Principal	Sept., 2014	Math Dept. Chair and Teachers	Principal, Oct. 2014	
Refine common unit assessments for the 2014-15 year.	Sept, 2014- October 2014	HS Math TPEP Collaborative Team	Math Dept. Chr. October 2014	
Revise Algebra 2 Curriculum Guide to address CCSS transitional needs	Ongoing, as needed	Algebra 1 and Alg. 2 teachers	Math Dept. Chair	
Implement Assessments and Analyze Data Share data in monthly team meetings; share evidence of work on CCSS targets	October, 2014- May, 2015	HS Math Team	Math Dept. share with principal monthly	

ACTION PLAN – MATH Year 2 EOC (Geometry focus)

Goals	<ul style="list-style-type: none"> • Increase student achievement in the area of Mathematical Practices/Standards of the Common Core • Implement designed common unit assessments and analyze data as a department 			
Data Analysis	Since 2011-12, PTHS geometry students continue to perform at or above the state average. Last year, the math department collaborated to design common unit assessments for geometry, which are aligned with the Common Core. Assessment items being used will address the first goal above.			
Strategy	<p>Each member of the team will focus on one class period collectively, as well as two students individually within that class over the course of the inquiry cycle. There will be at least 3 data collection points during the inquiry cycle. Additionally, we will continue to improve collaboration around our alignment with the CCSS, and specifically address these CCSS:</p> <p style="text-align: center;">CONTINUED FROM 2013-14:</p> <ul style="list-style-type: none"> • Model with mathematics • Construct viable arguments and critique the reasoning of others <p style="text-align: center;">ADDED FOR 2014-15:</p> <ul style="list-style-type: none"> • Make sense of problems and persevere in solving them • Reason abstractly and quantitatively 			
Evidence of Achievement	PTHS achievement rates on the EOC geometry exam will increase as outlined (pg. 13 data table) Unit Assessment Data			
Action	Start Date/ End Date	Person Responsible	Reviewed By/When	Completed/ Comments
Math teachers to review EOC data and PTHS data already disseminated by the Principal	Sept., 2014	Math Dept. Chair and Teachers	Principal, Oct. 2014	
Implement Assessments and Analyze Data Share Data in monthly team meetings	October 2014- March, 2015	HS Math TPEP Collaborative Team	Math Dept. Chair	
Collect and share evidence of classroom work focused on CCSS 1 – make sense of problems and perseverance and CCSS 2 – Reason abstractly and quantitatively	November 2014 – May, 2015	Judy Cowling	Math Dept. Chair and shared with principal/ monthly	

ACTION PLAN – Other Areas

Goal	<ul style="list-style-type: none"> • Principal and Teachers will engage in a variety of professional development learning opportunities to support instructional best practices, teacher growth and improvement, and alignment with state mandates. • New CTE courses will be successfully implemented. 			
Data Analysis				
Strategy	Utilizing professional development Wednesday afternoons, PTHS teachers and administrators will engage in learning activities to promote increased knowledge and application of best instructional practices, aligned with district initiatives.			
Evidence of Achievement	End of year self-reflection and self evaluation. Staff and student evaluation of new courses for 2014-15.			
Action	Start Date/ End Date	Person Responsible	Reviewed By/When	Completed/ Comments
Teachers will continue work on design and implementation of PTHS Maritime Framework.	September, 2014- May, 2015	Principal, MDS Staff Assistant Principal	Principal February, 2015	
In support of TPEP teachers will work in collaborative Instructional Department Teams	November, 2014- April, 2015	Everyone!	Principal and Asst. Pr. 4/2015	
Increase informational text in freshman classes, specifically PE and Health/Careers – 2 nd year	September, 2014 June, 2015	Scott Ricardo Jennifer Kruse	Principal ongoing	
Teachers to participate in professional reading & book study activities: <u>Teach Like a Champion</u> and <u>Embedded Formative Assessment</u>	October, 2014 - April, 2015	As assigned or selected	Principal and all Teachers, May, 2015	
CTE will implement new classes: Engineering and Robotics, and Maritime Studies	Sept., 2014-June, 2015	Tanya Rublaitus, CTE director, and CTE teachers	CTE Director and Principal, monthly	
CTE mentorship/WBL collaboration with PT Chamber of Commerce	Sept 2014-May 2015	Tanya Rublaitus	Principal- monthly	

PTHS Professional Development Calendar 2014-2015

<p>September 17 - Teacher Webpage Design Session 24 - District-Wide Maritime Activities</p>	<p>February 4 - Instructional Improve/Maritime 11 - District-Wide Maritime Activities 18 - Department Mid-Year Reports 25 - Instructional Improve/Maritime</p>
<p>October 1 - Student Growth (ESD Presentation) 8 - Maritime Visioning Process 15 - Maritime Visioning Process 22 - District-Wide Technology Activities 29 - Vertical Teaming Grades 6-12</p>	<p>March 4 - District-Wide Maritime Activities 11 - HSPE Retakes Proctor Training 25 - Instructional Improve/Maritime</p>
<p>November 5 - District-Wide Next Gen Science Standards in the Maritime framework 12 - Instructional Improve/Maritime 19 - Parent Conference Preparations</p>	<p>April 8 - Smarter Balanced Proctor Training 15 - District-Wide Technology/Maritime Integration Activities 22 - Instructional Improve/Maritime</p>
<p>December 3 - District-wide Maritime Activities 10 - Book Study Team Discussion Time 17 - Book Study Team Discussion Time</p>	<p>May 13 - Department Accomplishments and Planning for 2015-16 20 - District-Wide Maritime Activities 27 - Teacher or Department Activities</p>
<p>January 7 - Book Study Team Discussion Time 14 - District-Wide Technology/Maritime Integration Activities 21 - Preparation Time for 2nd Semester 28 - Semester Grading</p>	<p>June 4- Teacher Selected Activities</p>

Notes:

*Professional Development at PTHS will begin at 12:45 in the library and conclude at 3:00 p.m., unless otherwise scheduled.

*District-wide activities will take place at Blue Heron School, 1:15 - 3:00 p.m., unless otherwise announced.

* Book Study for 2014-15 will be Teach Like a Champion and Embedded Formative Assessment.

Instructional Improvement Department/Maritime Collaboration Teams

Mathematics	<u>Dave</u> , Jim, Judy, Rene
Science	<u>Lois</u> , Brandi, Tim, Kelley
English/Social Studies 9-10	<u>Tom</u> , Jennifer N., Jen K., Gina, Teresa, Cara, Scott, Luci
English/Social Studies 11-12	<u>Chris</u> , Ben, Julianne, Tanya, Mark, Darlene
***Note: Facilitator for the first collaboration team meeting is <u>underlined</u> .	

8/10/14

PORT TOWNSEND SCHOOL DISTRICT NO 50
CALENDAR OF EVENTS
September 22, 2014 – October 27, 2014

September 22	Public Hearing for Budget Revision, 6:00, Regular Meeting, 6:30 p.m.
September 23	Grans Street Open House and Barbeque
September 24	Freshman Parent Open House, HS Library, 6:00 p.m. 2 Hr. Early Release, all schools
September 25	HIV/AIDS Info Night for BH and HS parents, BH, 6:00 p.m.
September 30	Board Vacancy Applications Deadline
October 1	2 Hr. Early Release, all schools EJEP Meeting, Board Room, 5:30 p.m. (Holley and Pam)
October 6	BH PTA Fall Fundraiser
October 8	College Planning Night, HS Library, 6:00 p.m. 2 Hr. Early Release, all schools
October 9	BH Hearing/Vision Screening
October 10	NO SCHOOL, State Professional Day
October 13	GS Picture Day 4:00 Interviews for Board Vacancy, 5:00 Special Meeting to Choose Applicant, 6:00 p.m. Work/Study Board Meeting
October 14	GS PTA Meeting, 6:30 p.m.
October 15	2 Hr. Early Release, all schools
October 16	State Shake-out Drill, 10:16 a.m. BH Parent Forum BH PTA General Membership Meeting, 5:00 p.m.
October 20	BH Re-take, Activity, and Group Pictures
October 21	HS Picture Re-take Day
October 22	2 Hr. Early Release, all schools
October 23	GS Vision/Hearing Screening, 8:30 a.m. – Noon
October 24	GS Vision/Hearing Screening, 8:30 a.m. - Noon
October 27	Regular School Board Meeting, 6:00 p.m.



Port Townsend School District

Monthly Financial Report to Board

September 22, 2014

- 2014-15 Enrollment
- Preliminary 2013-14 Year End Financial Reports
 - Net Assets, Cash & Investment Balances
 - Revenue, Expenditure & Fund Balance
 - General Fund Comparison to Prior Year
 - Capital Projects Expenditures

Enrollment

September 2014

2014-2015 September	Current Month Actual		Budget Month Target		FTE Variance from Target
	Head Ct	FTE*	Head Ct	FTE*	
Grades K-3	328	289.0	327	288.9	0.1
Grades 4-8	437	436.8	437	434.9	1.8
Grades 9-12	436	415.2	418	401.4	13.7
	1,201	1,141.0	1,182	1,125.3	15.7
Running Start	n/a	n/a	n/a	n/a	n/a
September Totals	1,201	1,141.0	1,182	1,125.3	15.7

Projected Y.E. Annual Average	Projected thru YE		2014-2015 Budget		AAFTE Variance from Budget
	Head Ct	AAFTE*	Head Ct	AAFTE*	
K-12	n/a	1,136.9	1,182	1,121.0	15.9
Running Start	9	30.0	9	30.0	0.0

Current Month FTE is 100.4% of Projected Annual Average

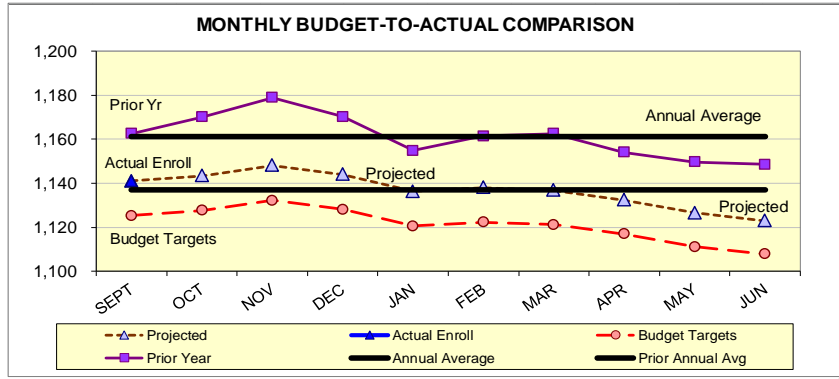
* FTE - Full Time Enrollment

** AAFTE, Annual Average Full Time Enrollment (FTE)

Enrollment

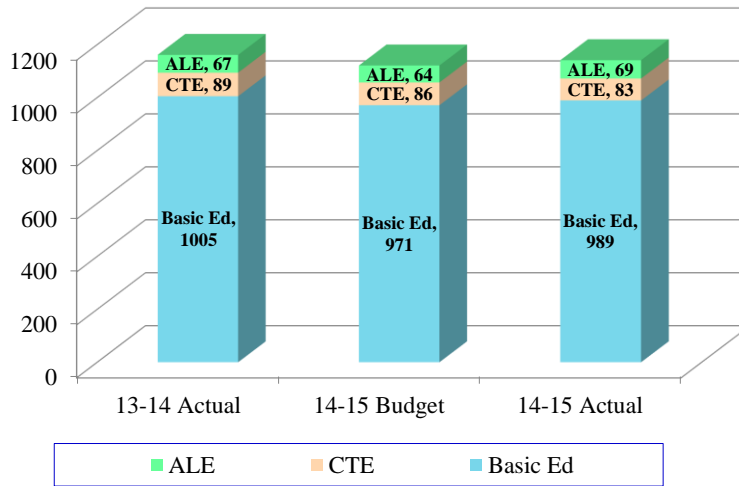
2014-2015

AAFTE w/out Running Start		
Prior Year	14-15 Budget	14-15 Projected
1,161	1,121	1,136



Enrollment

2014-2015



Financial Summary

2013-2014

as of: **Preliminary August 31, 2014**

NET ASSETS

	General Fund	Capital Proj Fund	Debt Svc Fund	ASB Fund	Vehicle Fund
Total Assets	\$ 1,862,848	\$ 1,350,806	\$ 122,907	\$ 336,391	\$ 208,517
- less: Taxes Receivable	(1,460,143)	(530,438)	(3,082)	-	-
Assets Net of Taxes Due	\$ 402,706	\$ 820,367	\$ 119,825	\$ 336,391	\$ 208,517
Total Liabilities/Def Rev	\$ 1,535,457	\$ 619,077	\$ 3,082	\$ 7,420	\$ -
- less: Deferred Tax Revenue	(1,460,143)	(530,438)	(3,082)	-	-
Liabilities Net of Taxes Due	\$ 75,314	\$ 88,639	\$ -	\$ 7,420	\$ -
Current Fund Balance	\$ 327,392	\$ 731,728	\$ 119,825	\$ 328,971	\$ 208,517

Net Cash & Invest w/ County Treas.	GF	CPF	DSV	ASB Fund	TVE
Preliminary August 31, 2014	\$ 163,557	\$ 820,367	\$ 119,825	\$ 327,054	\$ 208,517
Prior Year	\$ 323,280	\$ 56,501	\$ 119,883	\$ 344,185	\$ 112,113

Financial Summary

2013-2014

as of: **Preliminary August 31, 2014**

REVENUES, EXPENDITURES &

CHANGES IN FUND BAL

	General Fund	Capital Proj Fund	Debt Svc Fund	ASB Fund	Vehicle Fund	(memo bal)
Revenues YTD	\$ 13,131,271	\$ 1,533,374	\$ 7,984	\$ 355,073	\$ 88,634	15,116,335
Expenditures YTD	(13,469,820)	(1,122,635)	(60,033)	(338,882)	-	(14,991,370)
Transfers-in/<out> YTD	219,843	(279,604)	59,761	-	-	0
YTD Change in Fund Bal	\$ (118,707)	\$ 131,135	\$ 7,713	\$ 16,191	\$ 88,634	
+ Beginning Fund Balance	\$ 446,099	\$ 600,593	\$ 112,113	\$ 312,780	\$ 119,883	
Current Fund Balance	327,392	731,728	119,825	328,971	208,517	

Budgeted Expenditure Capacity:

(revised)

Total Expenditure Budget	\$ 13,775,843	\$ 1,531,054	\$ 60,761	\$ 447,848	\$ 120,000
less YTD Expend/Transf	(13,469,820)	(1,122,635)	(60,033)	(338,882)	-
less YTD Encumbrances	(105,076)	(230,497)	-	(21,497)	(118,265)
Un-Encumbered Budget	\$ 200,947	\$ 177,923	\$ 728	\$ 87,469	\$ 1,735

General Fund

2013-2014

Year-to-Year Comparison

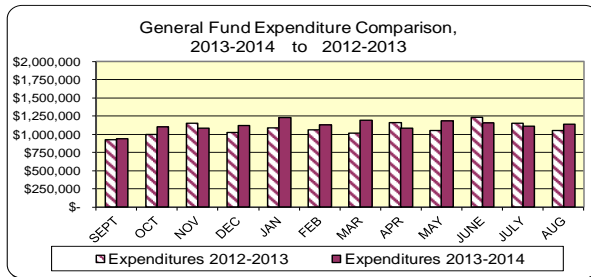
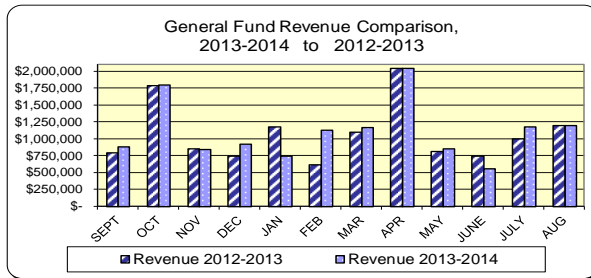
YEAR-to-YEAR	Preliminary August				Variance
	2013-2014	% of Bud	2012-2013	% of Bud	
Beginning Fund Balance	\$ 446,099		\$473,458		\$ (27,360)
+ Revenues	13,131,271	96.6%	12,814,544	97.4%	316,727
+ Transfer-In from other funds	219,843	78.79%	98,273		121,570
Total Funds Available	\$ 13,797,212		\$ 13,386,275		\$ 410,937
Expenditures:					
Salaries & Benefits (Payroll)	\$ 10,769,096		\$ 10,475,832		293,264
Accounts Payable	2,700,724		2,464,345		236,379
Total Expenditures & Transf-out	\$ 13,469,820	97.78%	\$ 12,940,177	98.24%	\$ 529,643
Fund Balance at EOM	\$ 327,392		\$ 446,098		\$ (118,706)

7

2013-2014

General Fund

Prelim 8/31/2014

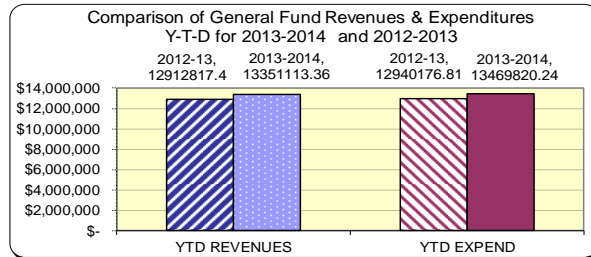
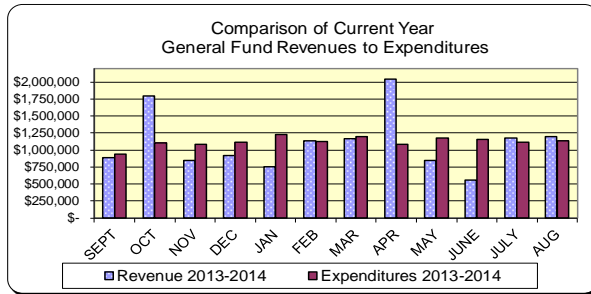


8

2013-2014

Prelim 8/31/2014

General Fund



9

Estimated Ending Fund Balance

Preliminary 8/31/2014

	Beginning FB 2013-14 (12-13 EFB) (ACTUAL)	2013-14 Est. Ending FB (2014-15 Budget BFB) (BUDGET)	2013-14 Preliminary Ending FB PRELIM Y.E.
Restricted			
- c/o Restricted Revenues	\$ 18,533	\$ 6,000	\$ -
- c/o Fd Svc Revenues	-		unknown
Non-Spendable - Inventory	1,500	4,000	unknown
Committed Board Min FB Policy	357,594	340,000	216,226
Assigned for Contingencies	50,000	50,000	50,000
Assigned for Carryover (c/o)	18,472	44,000	61,165
UnAssigned	-	-	-
Ending Fund Bal est.	\$ 446,099	\$ 444,000	\$ 327,391

Unrestricted as % of Prior Yr Revenue

3.3%

3.3%

2.5%

10

Capital Projects Fund

2013-2014

Project Expenditures 2013-2014 (Preliminary)

*note: does not agree w/ Budget Status Rpt
- different run date*

	BUDGET	YTD Actual	Encumbrance	Variance
1305 - Phone System	\$ 110,000	\$ 95,198	\$ 25,270	\$ (10,468)
1308 - BH/HS Roof	60,000	64,116	3,083	(7,199)
1310 - BH Track	122,622	107,317	15,305	-
1318/1319 GS & BH Summer Projects	73,500	-	-	73,500
1320 - State Energy Grant (yr 2)	289,269	289,269	-	-
1321 - Energy Grant - Local Match	471,485	455,579	-	15,906
1322 - BH Flooring	35,000	12,245	3,199	19,556
1323 - BH Asset Preservation	45,000	5,438	15,372	24,190
1324 - HS Improvements & Summer Proj	251,000	81,300	160,531	9,169
1325 - Lincoln Bldg Disposition	1,845	1,866	-	(21)
1326 - CP Facilities Planning	-	10,307	-	(10,307)
xxx - Undesignated Budget Capacity	71,333			71,333
Operating Transfers to General Fund	338,777	279,604	t/b/d	59,173
Total Capital Projects Activity YTD	\$ 1,869,831	\$ 1,402,239	\$ 222,760	\$ 244,832

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Conclusion

Are there any questions?



12

10--General Fund - PRELIMINARY for the Month of August , 2014

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	3,274,113	24,142.58	3,230,747.77		43,365.23	98.68
2000 LOCAL SUPPORT NONTAX	374,575	17,559.26	399,189.62		24,614.62-	106.57
3000 STATE, GENERAL PURPOSE	6,614,371	652,606.73	6,326,203.51		288,167.49	95.64
4000 STATE, SPECIAL PURPOSE	1,883,273	264,786.74	1,763,399.95		119,873.05	93.63
5000 FEDERAL, GENERAL PURPOSE	0	.00	199,863.79		199,863.79-	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,210,512	192,487.17	1,026,938.77		183,573.23	84.84
7000 REVENUES FR OTH SCH DIST	239,750	.00	184,927.28		54,822.72	77.13
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	279,016	48,177.52	219,842.67		59,173.33	78.79
Total REVENUES/OTHER FIN. SOURCES	13,875,610	1,199,760.00	13,351,113.36		524,496.64	96.22
B. EXPENDITURES						
00 Regular Instruction	6,605,882	544,248.41	6,443,008.94	43,172.54	119,700.52	98.19
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	2,215,921	139,240.50	2,153,163.76	9,994.20	52,763.04	97.62
30 Voc. Ed Instruction	481,708	44,674.81	485,480.24	1,884.35	5,656.59-	101.17
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	786,726	111,779.05	790,763.45	351.52	4,388.97-	100.56
70 Other Instructional Pgms	475,847	38,734.52	324,609.90	3,375.35	147,861.75	68.93
80 Community Services	8,130	318.52	10,196.58	0.00	2,066.58-	125.42
90 Support Services	3,200,899	260,756.72	3,262,597.37	46,297.86	107,996.23-	103.37
Total EXPENDITURES	13,775,113	1,139,752.53	13,469,820.24	105,075.82	200,216.94	98.55
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	100,497	60,007.47	118,706.88-		219,203.88-	218.12-
F. TOTAL BEGINNING FUND BALANCE						
	420,000		446,098.50			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE						
(E + F +OR- G)	520,497		327,391.62			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 821 Restrictd for Carryover	0	18,533.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	1,500.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committd to Min Fnd Bal Policy	470,497	357,593.50
G/L 875 Assigned Contingencies	50,000	50,000.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	18,472.00
G/L 890 Unassigned Fund Balance	0	118,706.88-
TOTAL	520,497	327,391.62

to be calculated

20--Capital Projects -- PRELIMINARY for the Month of August , 2014

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	1,163,187	8,945.68	1,178,607.73		15,420.73-	101.33
2000 Local Support Nontax	79,159	287.57	65,496.94		13,662.06	82.74
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	289,269	.00	289,269.00		.00	100.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	1,531,615	9,233.25	1,533,373.67		1,758.67-	100.11
B. EXPENDITURES						
10 Sites	122,622	24,200.16	107,317.42	15,304.95	.37-	100.00
20 Buildings	757,678	157,660.52	175,271.70	189,921.71	392,484.59	48.20
30 Equipment	361,485	70,779.14	95,198.11	25,270.01	241,016.88	33.33
40 Energy	289,269	.00	744,847.55	0.00	455,578.55-	257.49
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	1,531,054	252,639.82	1,122,634.78	230,496.67	177,922.55	88.38
C. OTHER FIN. USES TRANS. OUT (GL 536)	338,777	48,177.52	279,603.57			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)						
	338,216-	291,584.09-	131,135.32		469,351.32	138.77-
F. TOTAL BEGINNING FUND BALANCE	480,700		600,592.88			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E + F +OR- G)	142,484		731,728.20			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00	} to be calculated		
G/L 862 Committed from Levy Proceeds	163,719		284,672.78-			
G/L 863 Restricted from State Proceeds	289,269-		.00			
G/L 865 Restricted from Other Proceeds	228,667		1,866.00-			
G/L 870 Committed to Other Purposes	0		32,690.00			
G/L 889 Assigned to Fund Purposes	39,367		985,576.98			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	142,484		731,728.20			

30--Debt Service Fund -- PRELIMINARY for the Month of August , 2014

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	726.46	7,876.46		7,876.46-	0.00
2000 Local Support Nontax	100	9.59	108.02		8.02-	108.02
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	59,761	.00	59,760.90		.10	100.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	59,861	736.05	67,745.38		7,884.38-	113.17
B. EXPENDITURES						
Matured Bond Expenditures	44,800	.00	44,800.00	0.00	.00	100.00
Interest On Bonds	14,961	.00	14,960.90	0.00	.10	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	1,000	25.00	271.75	0.00	728.25	27.18
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	60,761	25.00	60,032.65	0.00	728.35	98.80
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u> <u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	900-	711.05	7,712.73		8,612.73	956.97-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	104,200		112,112.57			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E + F +OR- G)</u>	103,300		119,825.30			
<hr/>						
I. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	103,300		119,825.30			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	103,300		119,825.30			

40--Associated Student Body Fund – PRELIMINARY for the Month of August , 2014

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	145,900	6,909.60	53,339.87		92,560.13	36.56
2000 Athletics	26,510	19,076.00	68,661.92		42,151.92-	259.00
3000 Classes	11,700	500.00	16,161.59		4,461.59-	138.13
4000 Clubs	195,624	12,575.69	199,230.04		3,606.04-	101.84
6000 Private Moneys	12,101	.00	17,679.57		5,578.57-	146.10
<u>Total REVENUES</u>	391,835	39,061.29	355,072.99		36,762.01	90.62
B. EXPENDITURES						
1000 General Student Body	113,010	.00	2,809.50	0.00	110,200.50	2.49
2000 Athletics	71,993	1,737.89	96,549.44	5,188.32	29,744.76-	141.32
3000 Classes	26,820	4,378.96	24,533.22	1,191.27	1,095.51	95.92
4000 Clubs	220,974	5,177.28	193,973.05	14,617.61	12,383.34	94.40
6000 Private Moneys	15,051	500.00	21,016.66	500.00	6,465.66-	142.96
<u>Total EXPENDITURES</u>	447,848	11,794.13	338,881.87	21,497.20	87,468.93	80.47
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES</u>	(A-B)	56,013-	27,267.16	16,191.12	72,204.12	128.91-
D. TOTAL BEGINNING FUND BALANCE	263,000		312,779.84			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	206,987		328,970.96			
<u>C + D +OR- E)</u>						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	206,987		328,970.96			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	206,987		328,970.96			

90--Transportation Vehicle Fund -- PRELIMINARY for the Month of August , 2014

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	200	9.66	118.32		81.68	59.16
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	85,000	88,515.23	88,515.23		3,515.23-	104.14
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>85,200</u>	<u>88,524.89</u>	<u>88,633.55</u>		<u>3,433.55-</u>	<u>104.03</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>85,200</u>	<u>88,524.89</u>	<u>88,633.55</u>		<u>3,433.55-</u>	<u>104.03</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	120,000	.00	.00	118,265.00	1,735.00	98.55
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>120,000</u>	<u>.00</u>	<u>.00</u>	<u>118,265.00</u>	<u>1,735.00</u>	<u>98.55</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER)EXP/OTH FIN USES (C-D-E-F)</u>	<u>34,800-</u>	<u>88,524.89</u>	<u>88,633.55</u>		<u>123,433.55</u>	<u>354.69-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>119,800</u>		<u>119,883.01</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G + H +OR- I)</u>	<u>85,000</u>		<u>208,516.56</u>			
<hr/>						
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	34,800-		208,516.56			
G/L 889 Assigned to Fund Purposes	119,800		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>85,000</u>		<u>208,516.56</u>			

600 Minimum Basic Education Requirement Compliance**Fiscal Year:** 14-15**Milestone: Under Org. Review** (Printed 9/15/2014)**District:** Port Townsend School District**Organization Code:** 16050**ESD:** Olympic Educational Service District 114

Page 1

STATE BOARD OF EDUCATION

2014-2015 — Minimum Basic Education Requirement Compliance

Please Check One		
In Compliance	NOT in Compliance	
<input checked="" type="radio"/>	<input type="radio"/>	Kindergarten Minimum 180-Day School Year (RCW 28A.150.220. RCW 28A.150.203) The kindergarten program consists of no less than 180 half days or equivalent (450 hours) per school year.
<input checked="" type="radio"/>	<input type="radio"/>	Kindergarten Total Instructional Hour Offering (RCW 28A.150.220. RCW 28A.150.205. WAC 180-16-200) The district makes available to students enrolled in kindergarten at least a total instructional offering of 450 hours.
<input checked="" type="radio"/>	<input type="radio"/>	Grades 1-12 Minimum 180-Day School Year (RCW 28A.150.220. RCW 28A.150.203) The school year is accessible to all legally eligible students and consists of at least 180 school days for students in grades 1-12, inclusive of any 180-day waivers granted by the State Board of Education.
<input checked="" type="radio"/>	<input type="radio"/>	Grades 1-12 Total Instructional Hour Offering (RCW 28A.150.220. RCW 28A.150.205. WAC 180-16-200) The district makes available to students enrolled in grades 1-12 at least a district-wide, annual average total instructional hour offering of 1,000 hours.
K-12 Districts Only		
State High School Graduation Minimum Requirements (RCW 28A.230.090. WAC 180-51-066, WAC 180-51-067)		
<input checked="" type="radio"/>	<input type="radio"/>	All subject areas are aligned with the state's high school learning standards and essential academic learning requirements, and at a minimum meet grades 9-10 grade level expectations. District high schools meet or exceed all state minimum graduation requirements.
If your district is NOT in compliance, please explain why. NOTE: A district that has been granted a waiver of the minimum 180-day school year requirement is in compliance with RCW 28A.150.220.		

CERTIFICATION OF COMPLIANCE

The following persons named below certify that the information stated herein is true and correct and that **Port Townsend School District** meets the basic education program requirements contained in RCW 28A.150.220 and the minimum high school graduation requirements set forth in WAC 180-51-066 for students entering the ninth grade on or after July 1, 2009 through June 30, 2012 and WAC 180-51-067 for students entering the ninth grade on or after July 1, 2012.

The undersigned further acknowledge that a copy of this document has been provided to the district's Board of Directors and that the district has maintained records in its possession supporting this certification for auditing purposes.

David Engle
School District Superintendent

9/15/2014
Date (DD/MM/YR)

Holley Carlson
Board President or Chair

9/15/2014
Date (DD/MM/YR)

District Graduation Credit Requirements

Districts are also asked to provide the following information, so that the SBE may respond accurately to questions about district requirements from other school districts, the legislature, and OSPI.

<i>K-12 Districts Only</i> Indicate your district's graduation requirements in the table below.	
S U B J E C T	District Graduation Credit Requirements for Class of 2015
English	4.0
Math	3.0
Social Studies	3.0
Science (at least one lab)	2.0
Arts	1.0
Occupational Education/CTE	2.0
Health and Fitness	2.0
World Languages	0.0
High School and Beyond Plan*	0.0
Electives	5.5
Other District Requirement for Credit (select all that apply): <input type="checkbox"/> High School and Beyond Plan <input type="checkbox"/> Culminating Project <input type="checkbox"/> Community Service <input type="checkbox"/> Computers and Digital Technology <input type="checkbox"/> Personal Finance <input type="checkbox"/> Other (specify):	
TOTAL	22.5
<p><i>*The High School and Beyond Plan is a non-credit state requirements. Some districts may choose to award credit for this experience.</i></p>	
<p>What non-credit district graduation requirements do you have? (Select all that apply.)</p> <input checked="" type="checkbox"/> High School and Beyond Plan <input checked="" type="checkbox"/> Culminating Project <input type="checkbox"/> Community Service <input type="checkbox"/> Computers and Digital Technology	

<input type="checkbox"/> Personal Finance <input type="checkbox"/> Other (specify):
Does your district award competency-based credit? No If Yes, in what subjects?
Does your district have Career and Technical Education course equivalencies; that is, Career and Technical Education courses that your high school(s) or district have determined to be equivalent to academic core courses and are accepted as meeting core graduation requirements? <input checked="" type="radio"/> Yes <input type="radio"/> No

PORT TOWNSEND SCHOOL DISTRICT NO. 50
Gael Stuart Bldg. 1610 Blaine Street
PORT TOWNSEND, WA 98368

RESOLUTION 14-14

WHEREAS, the Transportation Vehicle Fund of the Port Townsend School District No. 50 had budgeted for the purchase of a school bus in the 2013-2014 fiscal year; and

WHEREAS, the delivery of the aforementioned school bus has been delayed until October of the 2014-2015 budget year; and

WHEREAS, the Transportation Vehicle Fund 2014-2015 current adopted budget of \$55,200 is not sufficient to allow for the purchase of this vehicle in the 2014-2015 budget year; and

WHEREAS, the delay of the purchase of this vehicle has resulted in an increased estimate of Fund Balance available for expenditure in 2014-15; and

THEREFORE, the Board recognizes the need to revise and extend the 2014-2015 Transportation Vehicle Fund budget to reflect both the increased beginning fund balance and an increased capacity for expenditure for the 2014-2015 fiscal year as follows:

	ADOPTED BUDGET	REVISED BUDGET
Beginning Fund Balance	\$90,200	\$208,500
Revenues	85,355	85,355
Expenditure Budget – Equipment Purchase	55,200	173,500
Budgeted Estimated Ending Fund Balance	\$120,355	\$120,355

BE IT RESOLVED that following a public hearing, the Board of Directors hereby establishes the appropriations for expenditures of the Transportation Vehicle Fund to increase from \$55,200 to \$173,500 for the 2014-2015 fiscal year.

APPROVED by the Board of Directors of Port Townsend School District 50, Jefferson County, Washington, in a meeting thereof held on September 22, 2014.

Holley Carlson, Board Chair

Nathanael O'Hara, Director

Jennifer James-Wilson, Director

Pam Daly, Director

Anne Burkart, Director

ATTEST:

David Engle
Secretary to the Board